

MEETING Agenda - September 6, 2011 @ 1930

Location: Churchmouse & Firkin

Secretary: Noelle Carbone

1. INTRODUCTION OF MEETING ATTENDEES & REGRETS (1945)

Present:

Avery Miller - Communications Officer

Noelle Carbone - Secretary

Tara Vinodrai - Women's Representative / League Ombudsperson

Ed Van Ekeris - League Operations Coordinator

Kent Williams - Events & Fundraising Coordinator

Josh Bertram - Treasurer

Jody Schultz - Membership Coordinator

Absent:

Tedd Konya - Commissioner

2. AGENDA & MINUTES ACCEPTANCE

- July 25, 2011 Meeting Minutes

- **motion to approve minutes via email by Noelle (August 27, 2011)**

- **Tedd seconds**

- **PASSED: 6-0-2**

- August 9, 2011 Meeting Minutes

- **motion to approve minutes via email by Noelle (August 27, 2011)**

- **Tedd seconds**

- **PASSED: 5-0-3**

- August 22, 2011 Meeting Minutes

- Avery motions to approve minutes

- Noelle seconds

- **PASSED: 2-0-6**

3. REVIEW ACTION ITEMS

ALL EXEC MEMBERS:

- peruse new website and send feedback to Avery (ongoing)

Tedd: - CREATE REVISED SCHEDULE WITH MAKE UP/RAIN OUT GAMES + EXHIBITION GAMES FOR OTHER SIX TEAMS; INCLUDE LINESPEOPLE DUTIES (complete)
- (with Avery) THIS SUNDAY: GIVE TEAMS ELECTION INFORMATION BEFORE AND AFTER GAMES; SOLICIT FOR EXEC NOMINATIONS (complete)
- Send C. Rice him email saying his complaint is noted and will be included in the notes to next year's executive committee (for consideration when they hire new refs) (complete)

Tara: - (with Ed): draft letter to Mark Hawkins (City of Toronto, et al.) regarding field improvement and next steps
- SEND AVERY NOTES ON WEBSITE

Jody: - N/A

Josh: - send \$350 cheque to Justin Campaign (calendar plus I Miss DST fundraising)
- contact Keph regarding Justin Campaign contact info
- above items pending receipt of fundraising revenue from Jock Night and DST Theatre Night

Avery: - draft new assessment/re-assessment protocol (ongoing)
- when the Google Calendar is created, add explanation of how to upload to smartphones, member's Google calendars, and desktop calendars/schedulers (ongoing)
- AD PAYPAL LINK TO WEBSITE FOR WAIT LIST PLAYERS (ongoing)
- PUT LINK TO ELECTIONS SECTION ON THE DST HOMEPAGE (NOT MEMBERS ONLY SECTION) (ongoing)
- **ADD REGISTRATION FORM TO THE WEBSITE SO PLAYERS OFF THE WAITLIST CAN FILL OUT THE FORM AND PAY ALL ONLINE (to streamline process of confirming that player has paid and submitted form and is therefore, registered; and so forms and payment don't need to be collected at the field)**
- SEND OUT EMAIL REMINDING MEMBERSHIP THAT ANY MEMBER IN GOOD STANDING CAN RUN (complete)
- SEND OUT DATE, TIME AND LOCATION INFORMATION FOR AGM
- SEND OUT REVISED GAME SCHEDULE WITH EXPLANATION OF RULES (SANCTIONS, ABSENCES, ETC) (complete)
- (with Tedd) THIS SUNDAY: GIVE TEAMS ELECTION INFORMATION BEFORE AND AFTER GAMES; SOLICIT FOR EXEC NOMINATIONS (complete)

- Kent: - Trillium Fund: coordinate closing the books from prior application and applying for 2011 (ongoing)
- collect proceeds from Jock Night (Goodhandy's cheque came in; Hardline cheque has not) and Randie P's Theatre Night (received; given to Josh) (one item pending)
 - follow up with BMO re: new contract (complete)
 - **ACTION ITEM (TEDD): CONFIRM RECEIPT OF BMO CONTRACT**
 - **ACTION ITEM (TARA & KENT): MEET ABOUT TRILLIUM**
 - FIND DOOR PRIZES FOR GAMES NIGHT (ongoing)
- Ed: - (with Tara): draft letter to Mark Hawkins (City of Toronto, et al.) regarding field improvement and next steps
- REVIEW LINESPEOPLE DUTIES ON SEASON SCHEDULE (ongoing)
- Noelle: - SEND OUT MEETING MINUTES FOR APPROVAL VIA EMAIL; (EXEC MEMBERS HAVE 48 HOURS TO RESPOND, NO RESPONSE = ABSTENTION) (complete)
- SEND EMAIL TO CAPTAINS REGARDING CODE OF CONDUCT; PLAYERS ARE RESPONSIBLE FOR PRINTING AND BRINGING CODE OF CONDUCTS TO THE FIELD THEMSELVES – PLAYER CoCs MUST BE SUBMITTED BEFORE PLAYOFFS (pending)
 - DRAFT EMAIL REMINDER FOR CAPTAINS TO DISSEMINATE TO THEIR TEAMS – reminder of league etiquette/sportsmanship rules (pending)
 - SEND EMAIL TO CAPTAINS; INCLUDE REQUEST TO “PLEASE COPY THE EXECUTIVE” ON THOSE EMAILS (pending)
 - INCLUDE SANCTION RULES FOR PLAYOFFS IN NEXT MEETING'S N.B. (complete)
 - SEND OUT NOTICE TO EXEC MEETING OF NEXT TWO MEETINGS (TUES, SEPT 6 & MON, SEPTEMBER 19, 2011 - 7:30 @ CHURCHMOUSE) (complete)
 - update DST Directors list (complete)
 - SEND AVERY ELECTION DATES; INCLUDING AGM (N/A)

4. MEMBER REPORTS

4.1 Commissioner (Tedd)

- 3 more membership forfeiture letters sent (Ross W, Graham M-C, Jaime Z); no one has appealed yet or responded

4.2 Communications Officer (Avery) - no update

4.3 Treasurer (Josh) - no update

4.4 Secretary (Noelle) - no update

4.5 Women's Representative / League Ombudsperson (Tara)

- warning letters sent to sanctioned players
- review of the events that led to sanction being given to C. Rice
- **ACTION ITEM (TARA): SEND WARNING LETTER TO C. RICE REGARDING 2 YELLOW CARDS**

4.6 Membership Coordinator (Jody) - no report

4.7 League Operations Coordinator (Ed)

- currently applying for 2012 field permits; deadline September 15, 2011
- **FOLLOW UP WITH PARTNERSHIP OFFICE ABOUT IF THE IMPROVEMENTS ARE GOING TO HAPPEN AND IF SO, CONFIRMED DATES; HOW MUCH IMPROVEMENTS WILL COST IF IT'S NOT COVERED BY THE CITY (so we know what funds need to be raised if we have to repair the field ourselves – via Community One grant, etc.)**

4.8 Events and Fundraising Coordinator (Kent)

- Friends and Family BBQ – review of event; highly successful, good turnout; recommendation will be made to next year's Executive to make Family Day a BBQ at the field
- Games Night this Saturday afternoon: Jon H running event on Kent's behalf
 - we will be taking money out of Events budget to pay for pool and darts
- Churchmouse event will be held after the last game of playoffs (Sunday, September 25, 2011 @ 7:00 PM)
- **DATE FOR VOLUNTEER PARTY: Friday, October 21, 2011 @ Josh's house - 7:00 PM; partners are welcome; remind volunteers to bring bathing suits for hot tub**

5. OLD BUSINESS

5.1 Withrow Park Improvement - see member report

5.2 Elections - discussion of potential candidates;

- suggestion for next year's Executive: do not make nomination letters public until the voting begins; this will encourage people to run for positions they really want, not just the empty positions (so they can be acclaimed and don't have to run against anyone)

5.3 Annual General Meeting - date and location confirmed

- confirmed attendance: Avery, Tara, Kent, Josh, Noelle
- **ACTION ITEM (KENT): LIAISE WITH FABARNAK TO ARRANGE FOR FOOD AT AGM**
- **ACTION ITEM (TARA): SEND AROUND ANNUAL REPORT TO MEMBERS OF THE EXECUTIVE**

6. NEW BUSINESS

6.1 Playoff Policy

- Ed and Noelle will be at field all day on both days; Ed will bring the tent and Noelle will bring the table
- Josh will take equipment home after this weekend's games; Noelle and Josh will set-up equipment for first morning of playoffs on September 18, 2011
- Ed will take home equipment at the end of Playoff Day 1 and bring it to the

field on the morning of Playoff Day 2 (September 25, 2011)

- Ed will store the equipment over the off season
- ACTION ITEM (AVERY): SEND OUT REMINDER TO CAPTAINS THAT PLAYOFFS ARE AT WITHROW PARK THIS YEAR
- ACTION ITEM (NOELLE): CREATE BRISTOL BOARD PLAYOFF TABLE FOR FIELD
- ACTION ITEM (TARA): NOTIFY INDIVIDUAL PLAYERS WHO ARE IN SANCTION TROUBLE HEADING INTO THE PLAYOFFS
- ACTION ITEM (AVERY): SEND OUT REMINDER OF PLAYOFF POLICY AND SANCTIONS (WILL GO TO EVERYONE)
- Team Jersey donation: SENDING OUT MASS EMAIL ASKING FOR PEOPLE TO LEAVE JERSEYS AT FIELD "IF YOUR LAST GAME IS THIS SUNDAY..."
- ACTION ITEM (AVERY): PUT LEAGUE AWARD SELECTION ONLINE
- ACTION ITEM (ED): COORDINATE TEAM PHOTOS WITH JUSTIN DG.

6.2 Equipment Storage Near Field

- how much room is needed to store league equipment?
- ACTION ITEM (ED): SPEAK TO MARK L. ABOUT THE SPECIFICATIONS OF A DST STORAGE BOX FOR WITHROW PARK

6.3 "Community News" Section of DSTribution

- Discussion of including a Community News Digest as last item in DSTribution emails or on website so members who want to get news out to the membership can do so
- this news should be accessible on the website; all members in favor of also including the news as part of DSTribution emails (a link at the bottom for more info)

6.4 Field Permits for 2012 - ACTION ITEM (ED): APPLY FOR 2012 FIELD PERMITS

6.5 Grant Applications for Field Improvements

- CommunityOne application deadline in January 1, 2012

6.6 Email from Rainbow Hoops -

- **Tara motions to advertise RH registration to our members with the proviso that they will do the same for us when our registration**
- **Josh seconds**
- **passed 7-0**
- ACTION ITEM (TARA): SEND AVERY RAINBOW HOOPS INFORMATION

6.7 Privacy Policy - deferred

6.8 Banquet Tickets - Kent will handle the ticket sales during playoffs

- banquet tickets: \$20 deposit returned at entrance; \$45 non-refundable for guests
- ACTION ITEM (KENT): FINALIZE THE BANQUET MENU
- ACTION ITEM (KENT): CONFIRM THAT CARLSBERG BEER IS SERVED
- ACTION ITEM (NOELLE): ADD "LEAGUE AWARDS" TO N.B. FOR NEXT MEETING
- ACTION ITEM (NOELLE): ADD "SPECIAL AWARDS" TO N.B. FOR NEXT MEETING ("SOCCER MOM" AWARD?)

6.9 Volunteer Party - discussed in Events and Fundraising Coordinator portfolio report
- **DATE FOR VOLUNTEER PARTY: Friday, October 21, 2011 @ Josh's house - 7:00 PM; partners are welcome; remind volunteers to bring bathing suits for hot tub**

7. ANNOUNCEMENT OF NEXT MEETING

- MONDAY, SEPTEMBER 19 - 7:30 @ CHURCHMOUSE

8. ADJOURNMENT (2107)