

MEETING Agenda - May 5, 2011 @ 1900

Location: 72 River Street

Secretary: Noelle Carbone

1. INTRODUCTION OF MEETING ATTENDEES & REGRETS (1911)

Present:

Tedd Konya – Commissioner
Noelle Carbone – Secretary
Josh Bertram – Treasurer
Avery Miller – Communications Officer
Ed Van Ekeris – League Operations Coordinator
Tara Vinodrai – Women’s Representative / League Ombudsperson

Regrets:

Jody Schultz – Membership Coordinator
Kent Williams – Events & Fundraising Coordinator

2. AGENDA & MINUTES ACCEPTANCE

Agenda

- Banquet line item removed due to Kent’s absence

Minutes

Tedd motions to accept the minutes from April 11, 2011 (Captains Selection Mtg)

Tara seconds

PASSED: 4-0-2

Tedd motions to accept minutes from April 18, 2011 Meeting

Tara seconds

PASSED: 5-0-1

3. REVIEW ACTION ITEMS

ALL EXEC MEMBERS:

- send Avery suggestions for website changes, new content, etc. (ongoing)
- SEND AVERY DISTRIBUTION ITEMS (completed)
- REGARDING CAPTAIN'S MEETING - ALL EXEC MEMBERS SHOULD BE SURE TO EMPHASIZE INCLUSIVENESS AND EQUAL PLAYING TIME (pending)
- THINK OF INCENTIVES FOR LINESPEOPLE FOR NEXT MEETING (completed)
- Players will earn 1 ballot for each game they line; at the end of the season the ballots will be pooled and a name will be drawn; winner will receive a free membership for 2012 season
 - ACTION ITEM (NOELLE): INCLUDE "LINESPEOPLE" REPORTING IN 2011 GAME SHEET
- ACTION ITEM (ALL): PERUSE NEW WEBSITE AND SEND FEEDBACK TO AVERY

Tedd: - contact captain candidates (completed)
- FOLLOW UP WITH JORDAN ABOUT USING IGLFA REFS AT TIPC (completed)
- CONTACT EVENT PLANNER AT EATERTAINMENT TO DISCUSS "COCKTAIL STYLE" DST BANQUET OPTIONS (deferred)

Tara: - COMPLETE MINUTES FROM THE CAPTAIN'S MEETING (completed)
- LOOK AT COMPARATIVE SKILLS ASSESSMENT RESULTS AND SEND THEM TO ED (completed)

Ed: - contact the city about next steps for Withrow park field repair without Jays Care funding; confirm how much the city is willing to contribute to the reno
- TAKE INVENTORY OF LEAGUE EQUIPMENT (completed)
- WASH PINNIES (completed)

Josh: - send \$350 cheque to Justin Campaign (calendar plus I Miss DST fundraising)
- find mailing info for Justin Campaign
- CONTACT KEPH REGARDING JUSTIN CAMPAIGN CONTACT INFO

- ABOVE ITEMS PENDING FUNDRAISING REVENUE FROM "DST THEATRE NIGHT"

Kent: - Trillium Fund: coordinate closing the books from prior application and applying for 2011 (ongoing)
- contact the 519 Community Centre about hosting the banquet (ongoing)
- TALK TO ELLEN REGARDING CARLSBERG DONATING A PRIZE FOR LINESPEOPLE
- LOOK INTO DST PRIVACY POLICY
- (with Noelle) DRAFT EMAIL TO THE MEMBERSHIP SOLICITING SUGGESTIONS FOR NEW BANQUET OPTIONS

Jody: - send out new draft spreadsheet to exec (ongoing)
- LOOK UP COST FOR DST POSTCARDS

Avery: - ask Matthew Cutler from the 519 about deadlines for getting volunteers for the league (Ed already in contact with their volunteer coordinator) (completed)
- draft new assessment/re-assessment protocol (ongoing)
- send link for online DST website so the executive can review the site before it goes online (completed)
- when the Google Calendar is created, add explanation of how to upload to smartphones, member's Google calendars, and desktop calendars/schedulers (pending)

Noelle: - compile information for Captain's Package (ongoing)
- fill out application to have meetings at the 519 update DST Directors list
- LOOK INTO MAIL FORWARDING SERVICE FOR DST MAIL (completed)
- INCLUDE "NEW PLAYER" / SPECIAL ATTENTION NOTES IN THE CAPTAINS' PACKAGES (pending)
- INCLUDE MANDATORY REPORTING OF LINESPEOPLE ON GAME SHEET TEMPLATE (pending)
- (with Kent) DRAFT EMAIL TO THE MEMBERSHIP SOLICITING SUGGESTIONS FOR NEW BANQUET OPTIONS
- ACTION ITEM (NOELLE): TALK TO KENT ABOUT SOLICITING SUGGESTIONS FROM DST MEMBERSHIP
- ACTION ITEM (KENT): LET US KNOW IF YOU'D STILL LIKE TO SOLICIT THE MEMBERSHIP FOR BANQUET OPTIONS

4. MEMBER REPORTS

4.1 Commissioner (Tedd)

- TIPC: Raising sponsorship dollars is a concern
- ACTION ITEM (TARA): TELL JORDAN TO CONTACT JIMMY AT O'GRADY'S REGARDING TIPC SPONSORSHIP

4.2 Communications Officer (Avery)

- Redesigned website in Beta stage; link sent to Exec members to test and send comments to Avery by tomorrow evening
- Coordinating assessment days and assessors

4.3 Treasurer (Josh)

- BMO funds pending
- 6 sponsor cheques pending receipt

4.4 Secretary (Noelle)

- Draft of Captain Package documents will be sent to Executive for review and approval by Monday
- Address of DST will remain Tedd's address; researched alternatives, none viable
- All approved minutes have been uploaded to the website

4.5 Women's Representative / League Ombudsperson (Tara)

- Privacy protocol to be discussed with lawyer
- Discussed draft options with Jody
- Sent assessment spreadsheet template to Ed

4.6 Membership Coordinator (Jody) - N/A

4.7 League Operations Coordinator (Ed)

- Assessments: 16 people; 28 attending this Saturday, May 7
- 1 Group Leader taking down assessment scores; 1 Leaders at each Skill Station (x4)
- **ACTION ITEM (Ed & Avery): GO OVER ASSESSMENT NUMBERS AFTER SATURDAY'S SESSION**
- following up on field cancellations; Sundays on long weekends when DST is not using the field
- 10 balls to be purchased; ice packs
- **ACTION ITEM (ED): CONTACT MARK LASSO REGARDING ICE PACKS**
- compiling notes for Captain's Meeting; promote Thursday night practices
- **ACTION ITEM (NOELLE): ASK CRISTINA ABOUT ORGANIZING/RUNNING LEAGUE PRACTICES (INDIVIDUALLY OR AS PART OF A SUB-COMMITTEE)**
- **ACTION ITEM (AVERY): SEND OUT EMAIL SOLICITING "PRACTICE COORDINATOR" VOLUNTEERS**
- Head ref (Harry) secured and names of 2010 TIPC refs sent to him
- Members will be running skill sessions this year
- OutSport Toronto Meeting Report: OutSport is creating a Pride T.O. Sports Zone; proposing putting all sports together in the Pride parade; discussed DST participation, possibility of sharing a \$200 booth with Pink Turf or Flag Football or another league

4.8 Events and Fundraising Coordinator (Kent) - N/A

5. OLD BUSINESS

5.1 Withrow Park Improvement

- **ACTION ITEM (TARA): HELP ED DRAFT LETTER TO THE CITY RE: \$5,000 DST CONTRIBUTION TO FIELD IMPROVEMENT**

5.2 BMO Sponsorship

- cheque coming within next 30 days
- **ACTION ITEM (TEDD & KENT): REVIEW WORDING ON PERMIT TO SEE IF BMO SIGNAGE MUST BE PRESENT AT BBQ EVENT**

5.3 Advertising to New Players

- ACTION ITEM (AVERY): EMAIL NAMES ON THE INFO LIST THAT HAVEN'T REGISTERED AND AREN'T ON THE WAITING LIST

5.4 Draft proposals

5.4.1. Proposal for new Assessment Policy (Avery/Ed)

6. NEW BUSINESS

6.1 Draft

6.1.1 Mock Draft

- Taking place Monday, May 9, 2011 @ 72 River Street (Tedd, Tara, Jody, Kent)
- Jody still tweaking new draft protocol

6.1.2. Draft Night Duties

- starts at 7; be there at 6:30
- Jody is emcee; Josh in mascot costume, Tara & Tedd on computer, everyone else writing names
- use 2010 schedule, post ahead of time
- ACTION ITEM (NOELLE): PRINT LEAGUE SCHEDULE FOR DRAFT NIGHT
- ACTION ITEM (AVERY): CREATE "RAINY DAY" BUTTON ON WEBSITE

6.2 Pride Float Prep (deferred)

6.3 Promoting Skills Clinics

- send Facebook reminders two weeks before and a reminder 3 days before
- send info via captains; use captains to promote Skills Clinic

6.4 Mid Year Budget Update

- review of 2011 budget, expenses incurred thus far
- ACTION ITEM (TEDD): FIND PAYPAL INFORMATION (BALANCE OF MONEY FROM 3 PAYPAL ACCOUNTS)

6.5 First Game Day

6.5.1. Expectations of Exec

- all Exec members should be present for the entire game day; league members welcome teams before each game, communicate DST-specific rules (no scissor kicks, no slide tackles, "no bruises, concussions or scrapes for Monday"); handout Churchmouse discount cards
- Ed brings team bags, game balls, nets (volunteers to put up nets), canopy
- Exec arrive at 9:00; Teams arrive at 9:30 (or half an hour before game) to get their uniforms and gear
- pass out uniforms and team bags to captains at the Exec tent

6.5.2. Results Count Toward Standing

- attendance and sanctions count toward standings
- results will not count toward standings

6.5.3. BBQ

- deferred

- 6.5.4. Code of Conduct
 - Code of Conduct to be distributed at the field; forms must be signed
 - copies of Codes of Conduct should be distributed at the DST Executive Tent
 - **ACTION ITEM (NOELLE & TARA): DRAFT CODE OF CONDUCT**
 - **ACTION ITEM (NOELLE): MAKE COPIES OF CofC FOR FIRST GAME DAY**
 - players have to sign CofC before they get their uniforms
- 6.6 Captain's Packages
 - items to be included:
 - draft of package will be sent out via email on Friday
- 6.7 Banquet - deferred
- 6.8 Captain's Meeting
 - Attending: Tedd, Ed, Noelle & Jody
 - 1900 @ Churchmouse
 - Captain Package to be distributed at meeting; digital copies of template, schedule, etc, to be distributed on Saturday
 - **ACTION ITEM (TARA): REVIEW TEAM GOVERNANCE AGREEMENT & DRAFT POLICY**
 - **ACTION ITEM (NOELLE): MAKE COPIES OF TEAM GOVERNANCE AGREEMENT & DRAFT POLICY**
 - **ACTION ITEM (NOELLE): KEEP RUNNING LIST OF VOLUNTEERS THROUGHOUT SEASON**
- 6.9 IGLFA - should DST join IGLFA? (International Gay & Lesbian Football Association)
 - discussion about joining IGLFA
 - \$100 to join
 - as a member DST is allowed to enter 3 teams to IGLFA events/tournaments without having to pay team registration fee
 - DST-run/affiliated tournaments will be IGLFA sanctioned (meaning IGLFA refs can participate in TIPC)
 - **Tara motions** that DST renews their membership with IGLFA for \$100
 - **Tedd seconds**
 - **PASSED: 6-0-0**

ACTION ITEM (TEDD): REGISTER DST WITH IGLFA

7. ANNOUNCEMENT OF NEXT MEETING

- MONDAY, MAY 16, 2011 @ CHURCHMOUSE

8. ADJOURNMENT

- **Tedd motions** to end (2110)
- **Noelle second**
- **no objections**