

MEETING Agenda - March 28, 2011 @ 1900

Location: 9 Salisbury Street

Secretary: Noelle Carbone

1. INTRODUCTION OF MEETING ATTENDEES & REGRETS (1915)

Present:

Tedd Konya – Commissioner
Josh Bertram – Treasurer
Jody Schultz – Membership Coordinator
Avery Miller – Communications Officer
Tara Vinodrai – Women’s Representative / League Ombudsperson
Kent Williams – Events & Fundraising Coordinator (2000)

Regrets:

Ed Van Ekeris – League Operations Coordinator

2. AGENDA & MINUTES ACCEPTANCE (DATES)

Agenda

- no changes

Minutes from February 28, 2011

- motion to accept by Tedd
- second by Avery

PASSED: 6-0

Minutes from Mar 14, 2011

- motion to accept by Tedd
- second by Jody

PASSED: 4-0-2

3. REVIEW ACTION ITEMS

- All: - send Avery suggestions for website changes, new content, etc. (ongoing)
- prepare presentation of portfolio for ABM meeting, March 26 (complete)
- Tedd: - send instructions to Avery about how new member registration night will proceed (i.e. lottery) (complete)
- Tara: - draft protocol for new player registration lottery (complete)
- get non-returning women list from Avery (complete)
- Kent: - evaluate new banquet options (ongoing - to be presented at next meeting)
- Trillium Fund: coordinate closing the books from prior application and applying for 2011 (ongoing)
- confirm April 10 Open Registration at Churchmouse (complete)
- contact the 519 Community Centre about hosting the banquet
- confirm final team sponsor
- Josh: - send \$350 cheque to Justin Campaign (calendar plus I Miss DST fundraising)
- find mailing info for Justin Campaign
- cancel cheques #48-51 (complete)
- Noelle: - upload February meeting minutes to DST website (complete)
- compile information for Captain's Package (ongoing)
- Avery: - send out info about ABM to members (complete)
- send info about new member registration to names on the waiting list; be clear that the email list is not the waiting list (that the waiting list doesn't open until registration is filled) (complete)
- ask Matthew Cutler from the 519 about deadlines for getting volunteers for the league (Ed already in contact with their volunteer coordinator)
- draft new assessment/re-assessment protocol
- look into what's required to book space at the 519 for meetings (complete)
- create script for Jordan to email all 2010 TIPC participants (complete)
- send link for online DST website so the executive can review the site before it goes online
- when the Google Calendar is created, add explanation of how to upload to smartphones, member's Google calendars, and desktop calendars/schedulers (pending)

- Ed:
- contact the city about next steps for Withrow park field repair without Jays Care funding; confirm how much the city is willing to contribute to the reno
 - (with Avery) SOLICIT VOLUNTEERS FOR:
 - Committee to come up with guidelines for new number ranking
 - Assessment/Reassessment Committee
 - send out requests to potential members of Assessment/Reassessment Committee (10 people who must be available in April to assess returning players and available for new member skill assessment)
 - get field permits (complete)

- Jody:
- get quote for advertising posters (saw advertisement on poster in village) (complete)
 - send out new draft spreadsheet to exec (ongoing)
 - give Kent deadline for getting sponsor logos (must be well before May 13-11) (complete)

4. MEMBER REPORTS

4.1 Commissioner (Tedd)

- did not attend OutSport Toronto Meeting (their agenda was the same to year end report which I reviewed)
- uploaded DST events to the OutSport Toronto website calendar

4.2 Communications Officer (Avery)

- **ACTION ITEM (AVERY): SEND OUT MESSAGE TO 2010 MEMBERS PLAYERS THAT RETURNING PLAYER REG IS ENDING SOON (INCLUDE LOTTERY POLICY FOR NEW PLAYER REG)**

4.3 Treasurer (Josh)

- deposited returning player registration funds
- updated DST and TIPC budget with actual figures
- **ACTION ITEM (JOSH): MONITOR BANK ACCOUNT TO ENSURE ALL REGISTRATION CHEQUES ARE SUCCESSFULLY CASHED**
- need to vote on revised budget which would include BMO sponsorship

4.4 Secretary (Noelle)

- N/A

4.5 Women's Representative / League Ombudsperson (Tara)

- N/A

4.6 Membership Coordinator (Jody)

- answering inquiries regarding player bonds and under age players
- Women's Registration Event:
 - Sunday, April 3 @ Pegasus from 2-5
 - attendance: Noelle, Tara and Kent will attend (Tedd TBC)
 - **ACTION ITEM (TEDD): CHECK SCHEDULE TO SEE IF YOU CAN ATTEND THE WOMEN'S REGISTRATION EVENT**
 - **ACTION ITEM (JOSH): SEND TARA REGISTRATION SPREADSHEET**

- Open Registration Event:
 - Sunday, April 10 @ Churchmouse from 2-5
 - attendance: Jody, Josh, Tedd, Avery and Kent (Ed TBC)
 - **ACTION ITEM (ED): CHECK AVAILABILITY TO SEE IF YOU CAN ATTEND OPEN REGISTRATION**
- 9 of 10 sponsors confirmed and logos received
- received BMO logo for uniforms
- **ACTION ITEM (JODY): GET LAW FIRM LOGO FROM DAVE BEFORE WEDNESDAY (IF NOT RECEIVED BEFORE WEDNESDAY, JOSH WILL TAKE OVER DEALINGS WITH ADMIRAL TO DELIVER THE LOGO)**
- 4.7 League Operations Coordinator (Ed)
 - research Community One funding application for next season
- 4.8 Events and Fundraising Coordinator (Kent)
 - **ACTION ITEM (KENT): CONSIDER DST TRIVIA NIGHT AS 2011 SOCIAL EVENT**
 - BMO has signed on for a 2 year term
 - **ACTION ITEM (TEDD): DRAFT BMO CONTRACT (USE OLD BMO CONTRACT AS TEMPLATE)**
 - jersey logo sent to Jody
 - **ACTION ITEM (KENT): COMPILE LIST OF EVENTS BMO IS SPONSORING SO BMO CAN CREATE APPROPRIATE SIGNAGE**
 - BMO banner must be added to the DST website
 - **ACTION ITEM (AVERY): SEND KENT THE SPECS FOR WHAT WE CAN PUT ON THE WEBSITE TO PROMOTE BMO**
 - Carlsberg Field Event:
 - Ellen initially holding out for Liquor Licenses to change because a fence for the field is cost prohibitive
 - banquet information will be received on Wednesday (5 options)
 - **ACTION ITEM (KENT): COMPILE AND PRESENT ALTERNATE BANQUET OPTIONS AT NEXT MEETING**
 - Churchmouse confirmed for April 10 Open Registration Event
 - Pegasus confirmed for April 3 Women's Registration Event
 - Pegasus, Tequila Rose, Polar Ice sponsorship payments received
 - **ACTION ITEM (KENT): CONFIRM FROM SPONSORS WHEN THEIR SPONSORSHIP CHEQUES WILL COME IN**
 - **ACTION ITEM (KENT): LOCATE CARLSBERG CHEQUE**

5. OLD BUSINESS

5.1 Withrow Park Improvement / Jays Care Foundation

- ACTION ITEM (TARA): TALK TO ED ABOUT CITY'S PARTNERSHIP OFFICE
- ACTION ITEM (NOELLE): SUMMARIZE HIGHLIGHTS OF ABM AND POST ON DST WEB-SITE

5.2 TIPC Budget

- no sponsorship funds as of yet
- discussion of combining Awards & Trophy orders of TIPC and league
- any league surplus will go towards field repair fund
- ACTION ITEM (TEDD): ADVISE JORDAN THAT TIPC SPONSOR SHOULDN'T BE A BANK (SO IT DOESN'T CONFLICT WITH BMO LEAGUE SPONSORSHIP)
- review of TIPC budget
- advertising budget changes: \$475 (advertising); \$2000 (sponsorship)

5.3 BMO Sponsorship

- need to add \$0.75 (per uniform) to uniform budget line to cover cost of BMO logo (BMO sponsorship includes money to cover this)
- Josh motions to change TIPC Sponsorship budget line to \$2,000
- second by Tedd
- **PASSED: 6-0-1**
- ACTION ITEM (JOSH): SEND NEW BUDGET TO JORDAN; HIGHLIGHT SPONSORSHIP LINE ITEM

5.4 Advertising to New Players

- N/A

5.5 Draft proposals

5.5.1. Proposal for new Assessment Policy (Avery/Ed)

- worth pursuing even if it isn't implemented until 2012 season
- returning player reassessment should be done after the season, not at the beginning of the new season
- contact captains or experienced players in the league to re-assess team members at the end of the upcoming season

5.5.2. Proposal for new Player Bonding Protocol (Jody)

- proposal abandoned
- ACTION ITEM (JODY): SEND REVISED DRAFT PROCESS

6. NEW BUSINESS

6.1 ABM

- 10 people attended; very good suggestions made particularly for Operation portfolio
- Noelle will create a document listing highlights of the meeting, to be posted on DST website

6.2 Schedule of Exec Meetings (next 2 months)

- dates selected
- Draft Night:
 - Jody & Josh on the mic/picking names; Tara and Tedd on the computer; other exec member duties TBD as necessary
 - **ACTION ITEM (KENT): FIND THEME STICKERS FOR DRAFT**

6.3 Captain's Meeting

- regarding Captain's Meeting (Monday, April 10):
 - list will be compiled and exec members will assess list before the meeting
 - **ACTION ITEM (JODY): SEND OUT LIST OF CAPTAIN NOMINEES BEFORE THE MEETING**
 - **ACTION ITEM (ALL): REVIEW LIST PRIOR TO MEETING**

6.4 Mock Draft

- Mock Draft scheduled for Monday, May 9

6.5 Ghost Light Theatre Productions event / DST fundraiser

- review of the proposal by Randie Parliament to support and advertise a DST Night at the Theater where \$5 of each ticket sale goes to DST
- show running from May 7-15
- discussion
- should it be an official DST event or just available
- we could donate the funds raised to the Justin Campaign
- Tedd motions to accept modified proposal to have a DST Night at the Theater with 50% of funds (\$5 / ticket) going to Justin Campaign and other 50% going to DST
- second by Jody
- **VOTE: 6-1-0**
- **ACTION ITEM (KENT): SEND NOTIFICATION TO RANDIE ABOUT NEW PROPOSAL**

6.6 Insurance

- update on insurance quote

6.7 Policy Change Notification

- paper registration applicants were not informed of changes to policy
- ACTION ITEM (AVERY): SEND POLICY CHANGES TO THOSE APPLICANTS VIA EMAIL
- ACTION ITEM (TARA): PRINT OUT POLICY CHANGES AND POST THEM AT NEW PLAYER REGISTRATION DATES
- after the league fills up, send out an email to all registrants of policy highlights
- ACTION ITEM (NOELLE): COMPILE A DOCUMENT OF POLICY HIGHLIGHTS AND SEND TO AVERY TO EMAIL TO REGISTRANTS

6.8 Waiting List

- suggestion to email 5 people at a time on the waiting list instead of one at a time; first person to respond is chosen off the list
- approved by consensus

7. ANNOUNCEMENT OF NEXT MEETING

- CAPTAIN'S MEETING: MONDAY, APRIL 11, 2011 @ 1900 (9 Salisbury)

8. ADJOURNMENT

- Tedd motions to adjourn (2043)
- Tara seconds

PASSED: 7-0