

MEETING Agenda - June 13, 2011 @ 1900

Location: 72 RIVER STREET

Secretary: Tara Vinodrai

1. INTRODUCTION OF MEETING ATTENDEES & REGRETS

Present:

Tedd Konya – Commissioner
Avery Miller – Communications Officer
Jody Schultz – Membership Coordinator
Kent Williams – Events & Fundraising Coordinator
Ed Van Ekeris – League Operations Coordinator
Tara Vinodrai – Women’s Representative / League Ombudsperson

Regrets:

Josh Bertram – Treasurer
Noelle Carbone – Secretary

2. AGENDA & MINUTES ACCEPTANCE

- May 30, 2011 Meeting Minutes

Minutes

Tedd motions to accept the minutes with revisions from May 30, 2011

Tara seconds

PASSED: 5-0-1

3. REVIEW ACTION ITEMS

Note: Red items indicate new action items emerging from discussion.

ALL EXEC MEMBERS:

- PERUSE NEW WEBSITE AND SEND FEEDBACK TO AVERY (ongoing)

Tedd: - FIND PAYPAL INFORMATION (BALANCE OF MONEY FROM 3 PAYPAL ACCOUNTS) - LOOK AT RECORDS DATING BEFORE OCTOBER 2010 (ongoing)
- GET LATEX GLOVES FOR THE FIRST AID KIT (completed)
- (with Tara) UPDATE THE BMO AGREEMENT AND SEND IT TO BMO (completed)
- **ACTION: Tedd will confirm that it has been sent,**
- CONTACT JORDAN ABOUT FIELD PERMITS FOR TIPIC

- per Josh's email: TIPC field permits still haven't been paid for as of 2011-06-09 (there were outstanding items that Jordan needed to complete prior to the city taking payment)
- Credit card information has been provided (pending)
- CONTACT CO-CAPTAIN SELECTIONS (completed; 5 Team Governance policies remain unsigned)
- **ACTION (Tedd): Re-contact 5 of co-captains to get Team Governance Policy signed; must be done by next game or select new co-captain.**

- Tara:
- help Ed draft letter to the city regarding \$5,000 DST contribution to field improvement (ongoing)
 - SEND OUT WARNING LETTER TO PLAYER WHO HAS ALREADY ACCUMULATED TWO YELLOW CARDS (completed)
 - CONTACT PAUL C., COFFEY/BOSLEY & POLAR ICE TEAM CAPTAINS ABOUT DECISION (completed)

- Ed:
- SEND OUT REMINDER EMAIL TO CAPTAINS TO PROMOTE THE CLINIC WITH THEIR OWN TEAMS (completed)
 - CANCEL PERMITS FOR FOLLWING DATES (completed)

June 19	TIPC weekend
July 3	Pride
July 4	Canada Day
July 31	Sunday of long weekend
 - CHEQUE for 243.28 refund (ongoing);
 - **ACTION (Ed): Reimburse the League since cheque is made out to Ed. Confirm final amount**

- Kent:
- Trillium Fund: coordinate closing the books from prior application and applying for 2011 (ongoing)
 - contact the 519 Community Centre about hosting the banquet (complete)
 - talk to Ellen regarding Carlsberg donating a prize for linespeople (ongoing)
 - look into DST privacy policy (ongoing; moved to TARA)
 - **ACTION (Kent): COLLECT PROCEEDS FROM JOCK NIGHT (GOODHANDY'S & HARDLINE) AND RANDIE PARLIAMENT'S THEATRE NIGHT (ongoing)**
 - **ACTION: Follow up on changing the date for the first day of BBQ permit from the first day of games with the City**

- Jody:
- look up cost for DST postcards (no longer necessary)
 - CONTACT JEANNE AND MELISSA ABOUT FORTHCOMING REFUND (completed)

- Avery:
- draft new assessment/re-assessment protocol (ongoing)
 - when the Google Calendar is created, add explanation of how to upload to smartphones, member's Google calendars, and desktop calendars/schedulers (ongoing)
 - RESEND LINK TO TEST NEW WEBSITE (done)

- SEND OUT CODE OF CONDUCT ELECTRONICALLY; SEND REMINDER OF SANCTION SCORE AS FIRST TIE BREAKER; REMINDER PLAYERS TO RESPECT THE REF'S DECISION (done)

- Josh:
- send \$350 cheque to Justin Campaign (calendar plus I Miss DST fundraising)9
 - find mailing info for Justin Campaign
 - CONTACT KEPH REGARDING JUSTIN CAMPAIGN CONTACT INFO
 - ABOVE ITEMS PENDING RECEIPT OF FUNDRAISING REVENUE FROM JOCK NIGHT AND "DST THEATRE NIGHT" (ongoing, see Kent's item)
 - WRITE REFUND CHEQUE FOR MELISSA C. (done)
 - **ACTION ITEM: Confirm that all sponsor cheques have been received**

- Noelle:
- fill out application to have meetings at the 519 (pending)
 - update DST Directors list (pending)
 - TAKE INVENTORY OF PLAYERS WHO HAVEN'T SIGNED THE CODE OF CONDUCT (complete)
 - ACTION: Send list
 - **ACTION ITEM: MAKE SURE THAT PLAYERS WHO HAVEN'T SIGNED THE CODE OF CONDUCT DO SO**
 - SEND OUT TEMPLATE FOR FIELD PRESENCE (complete)

4. MEMBER REPORTS

4.1 Commissioner (Tedd)

- Co-captain meeting held at Pegasus; captains are content; loved the uniforms; reviewed disciplinary policy but want to know when next social event was going to take place (BBQ? Trailer Trash?); suggestion to send a message to teams about how to do substitutions
- **ACTION (Avery): Send note re substitutions**
- TIPC is seeking volunteers (the last DSTribution included a call and the captains have sent requests as well)
- Request that all Executive respond to emails even if they cannot help out to acknowledge they have read/rec'd email

4.2 Communications Officer (Avery)

- Helped out TIPC with their website
- FAQs have been updated and posted
- Posted Field information provided by Ed
- **ACTION (Avery): In next DSTribution, include a link / update to the field situation to let our members know about all of the work we have done to improve this situation**

4.3 Treasurer (Josh) – per email

- Still have not rec'd sponsor cheques from Heenan Blaikie and Churchmouse
- Ed needs to write DST a chq for \$383.21 for the \$ he was reimbursed by the city for the field permits that we cancelled
- **ACTION: Ed to check re: amount since he rec'd a cheque for less**
- May referee cheques were sent out
- Deposit cheque (\$3000) for the DST banquet was sent to the Radisson
- Jordan is forecasting a \$600-\$1000 TIPC deficit
 - discussion re: registration numbers being lower than historical, lack of sponsorship, no Hogtown team, NYC and DC seeking other tournaments, 1 less women's team)
 - concern re: longevity and sustainability? Could we leverage OutSport or IGLFA?
- BMO sponsorship \$ was deposited on Thursday
- Still waiting on Theatre Night and Jock night funds so I can send a cheque to the Justin Campaign
 - Can we close the loop on this and create an action item? (see above)

4.4 Secretary (Noelle) – per email

- league website (stats and minutes) updated as of Thursday, Jun 9
- only game sheet comment from captains this week was about the length of the grass (Churchmouse)
- last week the Disciplinary Committee discussed a situation that was brought to my attention by the Heenan Blaikie captain: one of their players was given a yellow card after complaining to the referee about the language a Churchmouse player had used against him after the HB player fouled the Churchmouse player. This situation prompted the Disciplinary Committee to send out the Code of Conduct with a notice to the league reminding them that inflammatory and derogatory language is not permitted and also reminding them of our new policies regarding sanctions. The referees were also notified of our new stricter policies about sportsmanship and dissent. The yellow card stands (because it was for dissent). After these actions were taken, the Heenan Blaikie captain sent me a note thanking me and the Exec for our diligence dealing with his concerns regarding derogatory language being used on the field.
- update on goalie clinic

4.5 Women's Representative / League Ombudsperson (Tara)

- **ACTION: Disciplinary committee to discuss Polar Ice / Tequila Rose game and send letters as appropriate.**
- Discussion re: a player on Sailor and the referee; concern that refs call the game differently because it is a recreational or gay league? Monitor situation.
- Jody and Tara had discussion re: women and waiting list

4.6 Membership Coordinator (Jody)

- Discussion re: Sportsmanship – people are not shaking hands after the game
- Discussion re: Water bottles / garbage left at the field
- **ACTION: Avery to send email to captains re: the above items, as well the substitutions**
- One team does not have enough pairs of shorts; Ed has only XXL and S shorts left and can provide
- Waiting list: 5 people at a time (24hours to respond before contacting the next 5 people), once a player has accepted then Jody sends them a welcome package and copies the captains, this is outlined when people join the waiting list); discussion re: payment to get captain
- **ACTION: Avery to set up PayPal link so that new members can pay immediately to hold their spot (and possibly ensure commitment from players)**
- Jody sent a note reminding captains that they can ask for players

4.7 League Operations Coordinator (Ed)

- Skills clinic went very well. Thanks to volunteers: James W., Avery, Noelle, Mark G, Paul G, Wellesley R.); 25 people attended; 5 worked with Noelle on keeper skills;
- Wellesley R. ran the skills clinics; Ed took 3-4 volunteers for dinner (cost: approx. \$90).
- **ACTION: Ed to provide receipts to Josh for reimbursement**
- Promoted through captains and DSTribution, but weather forecasted for rain
- Ed contacted Mark Hawkins at the City of Toronto; he is back June 20th
- **ACTION: Ed confirm with the City re: Sept 15th date for commencing so we can decide if we should proceed in raising funds / applications (eg. CommunityOne)**
- discussion with Jordan re: equipment for TIPC.
- **ACTION: Avery to send email to captains re: game balls**
- **ACTION: Ed to purchase 5 new game balls and label them**
- Due to rain the grass is growing faster and is challenging for maintaining lines but our relationship with Pink Turf is positive and we are working to maintain the lines
- *in camera* discussion about games missed due to injury
- Pink Turf has contacted us to investigate what days we are not using the field due to their cancellations due to rain and poor field conditions.

4.8 Events and Fundraising Coordinator (Kent)

- Banquet has been taken care; Tedd booked the Radisson – if we have surplus we may increase the food or include favours or other
- **ACTION: Kent to provide files to Noelle re: banquet options**
- **ACTION: Kent and Tara to find a date to discuss Trillium grant.**
- Pride: Shane booked the truck; Kent contacted Pride to provide all information and gave information re: truck for Toronto Pride. Josh took care of payment for

the application. Outstanding: Generator required for sound system. Price for rental vs. Buying are similar but issue is storage (\$200-\$300 to purchase). We require a theme, last year was 'World Cup' and previous year was just 'soccer'. A soccer theme seems appropriate.

- **ACTION: Avery to send DSTribution to recruit volunteers to march in the Pride Parade**
- **ACTION: Kent to send a separate email closer to the next game re: recruiting for Pride to the captains.**
- Tedd was in contact with OutSport and we will be marching with them in the Parade. We are bringing up the rear of the sports section.
- Next event to plan is Trailer Trash (July). Kent has contacted a bus company,
- Other events: Churchmouse event, Games night (Pegasus), Family Day BBQ (August)
- **ACTION: Kent to book Churchmouse for meeting on June 27 // If Noelle or Tara cannot do minutes, Jody will do the minutes**

5. OLD BUSINESS

- 5.1 Withrow Park Improvement (ongoing)
- 5.2 BMO Sponsorship (done)
- 5.3 Advertising to New Players
 - not proceeding due to existing interest and healthy waiting list BUT next year need to target females more explicitly through advertising
- 5.4 Draft proposals
 - 5.4.1. Proposal for new Assessment Policy (Avery/Ed) (deferred)

6. NEW BUSINESS

- 6.1 Game Balls (discussed under Operations)

7. ANNOUNCEMENT OF NEXT MEETING

8. ADJOURNMENT

- **Tedd motions to end (20:40)**
- **Ed second**
- **PASSED: 6-0-0**