

MEETING Agenda - July 25, 2011 @ 1900

Location: Churchmouse & Firkin

Secretary: Noelle Carbone

1. INTRODUCTION OF MEETING ATTENDEES & REGRETS (1908)

Present:

Tedd Konya - Commissioner

Avery Miller - Communications Officer

Kent Williams - Events & Fundraising Coordinator

Ed Van Ekeris - League Operations Coordinator

Noelle Carbone - Secretary

Josh Bertram - Treasurer

Jody Schultz - Membership Coordinator

Tara Vinodrai - Women's Representative / League Ombudsperson

2. AGENDA & MINUTES ACCEPTANCE

- agenda accepted

- June 13, 2011 Meeting Minutes

- **motion to approve revised minutes by Tedd (1909)**

- **Tara seconds**

- **PASSED: 6-0-2**

- July 11, 2011 Meeting Minutes

- **motion to approve revised minutes by Tedd (1910)**

- **Kent seconds**

- **PASSED: 5-0-3**

3. REVIEW ACTION ITEMS

ALL EXEC MEMBERS:

- PERUSE NEW WEBSITE AND SEND FEEDBACK TO AVERY (ongoing)

Tedd: - FIND PAYPAL INFORMATION (BALANCE OF MONEY FROM 3 PAYPAL ACCOUNTS) - LOOK AT RECORDS DATING BEFORE OCTOBER 2010 (ongoing)

- (with Tara) UPDATE THE BMO AGREEMENT AND SEND IT TO BMO (complete)

- Tara: - (with Ed): DRAFT LETTER TO MARK HAWKINS (CITY OF TORONTO, ET AL.) REGARDING FIELD IMPROVEMENTS AND NEXT STEPS
- Ed: - SEND CITY OF TORONTO PERMIT INVOICE TO JOSH TO LOOK AT RE: OUTSTANDING BALANCE (complete)
 - GIVE PERMIT REIMBURSEMENT CHEQUE TO JOSH (deposited by Ed)
 - PROVIDE RECEIPTS TO JOSH FOR REIMBURSEMENT FROM SKILLS CLINIC (\$74.98, 57.81; TO BE PROVIDED TO JOSH AT NEXT MEETING) (complete)
 - SEND NOELLE THE CHEQUE TOTALS OF TIPC CHEQUES THAT WERE GIVEN TO GORD (complete)
 - 2 cheques: \$1,255.00 (TIPC refs); \$192.25 (equipment)
 - DEPOSIT TIPC CHEQUE FROM K.P. (complete)
 - (with Tara): DRAFT LETTER TO MARK HAWKINS (CITY OF TORONTO, ET AL.) REGARDING FIELD IMPROVEMENTS AND NEXT STEPS
 - ACTION ITEM (ED): SEND DRAFT OF LETTER TO DAVE P. FOR REVIEW
 - SEND OUT PLAYOFF FORMAT AND SCHEDULE TO EXEC MEMBERS FOR REVIEW AT NEXT MEETING
- Kent: - Trillium Fund: coordinate closing the books from prior application and applying for 2011 (ongoing)
 - COLLECT PROCEEDS FROM JOCK NIGHT (GOODHANDY'S & HARDLINE) AND RANDIE PARLIAMENT'S THEATRE NIGHT (ongoing; new cheque being mailed from RP)
 - FOLLOW UP WITH BMO RE: NEW CONTRACT
- Jody: - PROVIDE LIST AND TALLY OF NEW PLAYERS IN THE LEAGUE
- Avery: - draft new assessment/re-assessment protocol (ongoing)
 - when the Google Calendar is created, add explanation of how to upload to smartphones, member's Google calendars, and desktop calendars/schedulers (ongoing)
 - RESEND LINK TO TEST NEW WEBSITE (complete)
 - ACTION ITEM (AVERY): AD PAYPAL LINK TO WEBSITE FOR WAITING LIST PLAYERS
- Josh: - send \$350 cheque to Justin Campaign (calendar plus I Miss DST fundraising)
 - CONTACT KEPH REGARDING JUSTIN CAMPAIGN CONTACT INFO
 - ABOVE ITEMS PENDING RECEIPT OF FUNDRAISING REVENUE FROM JOCK NIGHT AND "DST THEATRE NIGHT"
 - WRITE REFUND CHEQUE FOR MELISSA CHARETTE (complete)
 - (with Ed): REVIEW BALANCE OF FEES FROM TORONTO CITY PERMITS WITH ED

- Noelle: - update DST Directors list (pending)
- TAKE INVENTORY OF PLAYERS WHO HAVEN'T SIGNED THE CODE OF CONDUCT
 - BRING LIST AND FORMS TO FIELD ON SUNDAY (complete; new list drafted and ready for next Monday)
 - UPLOAD MINUTES THAT WERE APPROVED WHEN I WAS ON VACATION
 - SEND OUT NEW PLAYER INFO (CHURCHMOUSE SERVERS) TO JODY (complete)
 - PUT PLAYOFF SCHEDULE ON AGENDA FOR NEXT MEETING
 - WHAT TO DO WITH MONDAY, SEPTEMBER 5 FIELD PERMIT?
 - SEND OUT GORD DUNBAR'S GLISA EMAIL/LETTER TO EXEC MEMBERS (complete)
 - ADD PRIDE VOLUNTEERS (Stephen W, Brian W, Shane B) TO VOLUNTEER LIST (complete)

4. MEMBER REPORTS

4.1 Commissioner (Tedd)

- TIPC recap (information provided via email by Jordan from the TIPC survey)
- Some common comments from the TIPC survey were: fields/locations, players

switching teams mid-tournament, \$\$\$

4.2 Communications Officer (Avery)

- website improvement: public site is functional
- **ACTION ITEM (AVERY): SEND OUT NOTICE ABOUT TIM HORTON'S COACHING DAY AT BMO FIELD**

4.3 Treasurer (Josh)

- review of General Ledger
- Churchmouse cheque cashed
- Heenan Blaikie cheque still pending
- TIPC Paypal funds to be moved to BMO account by Avery
- **ACTION ITEM (AVERY): move TIPC Paypal funds to BMO account**

4.4 Secretary (Noelle)

- update minutes (x3) to website
- **ACTION ITEM (JODY): DRAFT LETTERS TO PLAYERS WHO HAVE 2 UNDECLARED ABSENCES**

4.5 Women's Representative / League Ombudsperson (Tara)

- review of disciplinary letters
- **ACTION ITEM (ED): SEND OUT REMINDER LETTER TO REFEREES ABOUT ADAPTED RULES AND SANCTIONABLE OFFENCES**
- discussion of derogatory speech used on sidelines
- **ACTION ITEM (TARA): REVIEW ATTENDANCE NUMBERS FOR FEMALE PLAYERS**

4.6 Membership Coordinator (Jody)

- review of waitlist and team NUMBERS

4.7 League Operations Coordinator (Ed)

- letter to City of Toronto drafted; pending input from Tara and D.P.

4.8 Events and Fundraising Coordinator (Kent)

- following up with Charles and R.P. regarding outstanding fundraising cheques
- Games Night at Pegasus confirmed (Saturday, August 6, 2011)
- Family Day at Withrow Park confirmed (Sunday, August 14, 2011)
- **ACTION ITEM (KENT): DRAFT DISTRIBUTION EMAILS FOR BOTH EVENTS AND SEND TO AVERY**
- **ACTION ITEM (KENT): FIND DOOR PRIZES FOR GAMES NIGHT**

5. OLD BUSINESS

- 5.1 Withrow Park Improvement - discussed in portfolio updates and action items

6. NEW BUSINESS

6.1 Elections prep

- nominations open on August 21, close September 5; week of September 11 is an extra week in case not all of the positions are accounted for
- last 2 playoffs game will be voting days (September 18 & 25)
- appoint Election Subcommittee volunteers (Garry C., Simon T. and Gord D. to be contacted)

6.2 Annual General Meeting

- Thursday, September 15, 2011 @ 1900
- **ACTION ITEM (NOELLE): BOOK 519 FOR AGM (30 people)**

6.3 Playoff Schedule

- format = 2 day; single elimination, every team plays on both days and no teams play back to back
- playoffs on the 18 & 25; if there are no rainout games, we will be adding 2 additional regular season games on September 5 & 11
- **ACTION ITEM (AVERY): SEND OUT PLAYOFF NOTICE WITH DATES AND FORMAT**

6.3.1 Field Permit for Monday, September 5, 2011

- games will be played on Labor Day Monday

6.4 Youth Engagement (drop in days for kids, youth tourney for TIPC, etc.)

- write Community One Grant application for funding to run tournament for queer youth and children of queer parents
- Tara to talk to Danny D about running with this program

7. ANNOUNCEMENT OF NEXT MEETING

- Monday, August 8, 2011 - 519 Church Street @ 1900

8. ADJOURNMENT

- **motion to adjourn by Tedd (2026)**
- **Jody seconds**