

MEETING Agenda - August 22, 2011 @ 1930

Location: Churchmouse & Firkin

Secretary: Noelle Carbone

1. INTRODUCTION OF MEETING ATTENDEES & REGRETS (1916)

Present:

Tedd Konya - Commissioner
Avery Miller - Communications Officer
Noelle Carbone - Secretary

Absent:

Tara Vinodrai - Women's Representative / League Ombudsperson
Kent Williams - Events & Fundraising Coordinator
Josh Bertram - Treasurer
Ed Van Ekeris - League Operations Coordinator
Jody Schultz - Membership Coordinator

2. AGENDA & MINUTES ACCEPTANCE

- July 25, 2011 Meeting Minutes
- August 9, 2011 Meeting Minutes
- July 25, 2011 & August 9, 2011 Meeting Minutes – vote deferred to next meeting
- **ACTION ITEM (NOELLE): SEND OUT MEETING MINUTES FOR APPROVAL VIA EMAIL; 48 HOURS TO RESPOND (NO RESPONSE = ABSTENTION)**

3. REVIEW ACTION ITEMS

ALL EXEC MEMBERS:

- peruse new website and send feedback to Avery (ongoing)

Tedd: - **find PayPal information (balance of money from 3 PayPal accounts)**

- **look at records dating before October 2010 (complete)**

- REVISE PLAYOFF SCHEDULE (complete)
- SEND OUT REMINDER TO CAPTAINS ABOUT RAIN OUT PROTOCOL (complete)

- Tara: - (with Ed): draft letter to Mark Hawkins (City of Toronto, et al.) regarding field improvement and next steps
 - SEND AVERY NOTES ON WEBSITE
- Ed: - (with Tara): draft letter to Mark Hawkins (City of Toronto, et al.) regarding field improvement and next steps
 - CHECK WITH CITY REGARDING TEMPLATE FOR FINANCIAL CONTRIBUTIONS TO CITY PROJECTS (complete; no template available)
 - send out playoff format and schedule to Exec for review at next meeting (complete)
 - DRAFT SCHEDULE FOR LAST TWO REGULAR SEASON GAMES (IN CASE THERE ARE NO RAIN OUTS) (complete)
 - REVIEW LINESPEOPLE DUTIES ON SEASON SCHEDULE (ongoing)
- Jody: - provide list and tally of new players in the league
- Kent: - Trillium Fund: coordinate closing the books from prior application and applying for 2011 (ongoing)
 - collect proceeds from Jock Night (Goodhandy's and Hardline) and Randie Parliament's Theatre Night (pending; still waiting on cheque from RP; if cheque hasn't arrived by next week, new cheque will be issued)
 - follow up with BMO re: new contract (complete: DST Sponsorship Agreement has been sent to Amanda and signed; fully executed agreement being sent to Tedd)
 - DRAFT DISTRIBUTION EMAILS FOR FAMILY DAY & GAMES NIGHT EVENTS AND SEND TO AVERY
 - FIND DOOR PRIZES FOR GAMES NIGHT (waiting to hear back from Ellen at Carlsberg)
- Avery: - draft new assessment/re-assessment protocol (ongoing)
 - when the Google Calendar is created, add explanation of how to upload to smartphones, member's Google calendars, and desktop calendars/schedulers (ongoing)
 - AD PAYPAL LINK TO WEBSITE FOR WAIT LIST PLAYERS (ongoing)
 - SEND OUT NOTICE ABOUT TIM HORTON'S COACHING DAY AT BMO FIELD (did not send it out because the event was during DST game play; coaching materials will be posted online; Avery to send out
 - UPDATE RAIN FAQ (complete)
- Noelle: - update DST Directors list
 - BOOK 519 FOR AGM (30 people) (complete)
 - BRING REG FORM AND CHEQUE TO FIELD ON SUNDAY FOR JODY AND JOSH (complete)
 - EMAIL DAN REGARDING MIA LINESPEOPLE (for linespeople for make up games)
 - SET ASIDE NEW GAME BALLS FOR/ON SUNDAY (complete)
 - BUY 5 NEW GAME BALLS (complete)
 - SEND AVERY ELECTION DATES; INCLUDING AGM (N/A)

- Josh:
- send \$350 cheque to Justin Campaign (calendar plus I Miss DST fundraising)
 - contact Keph regarding Justin Campaign contact info
 - above items pending receipt of fundraising revenue from Jock Night and DST Theatre Night

4. MEMBER REPORTS

- 4.1 Commissioner (Tedd) - no report
- 4.2 Communications Officer (Avery) - new website updated per Exec comments
 - ACTION ITEM (AVERY): PUT LINK TO ELECTIONS SECTION ON THE DST HOMEPAGE (NOT MEMBERS ONLY SECTION)
 - ACTION ITEM (AVERY): SEND OUT EMAIL REMINDING MEMBERSHIP THAT ANY MEMBER IN GOOD STANDING CAN RUN
- 4.3 Treasurer (Josh) - no report
- 4.4 Secretary (Noelle) - updated league and player stats
 - still in the process of collecting Code of Conducts
 - ACTION ITEM (NOELLE): SEND EMAIL TO CAPTAINS REGARDING CODE OF CONDUCT; PRINT AND BRING TO THE FIELD YOURSELF
- 4.5 Women's Representative / League Ombudsperson (Tara) - no report
- 4.6 Membership Coordinator (Jody) - no report
- 4.7 League Operations Coordinator (Ed) - per email
 - review of email from C. Rice regarding referee complaint
 - ACTION ITEM (TEDD): send C. Rice him email saying his complaint is noted and will be included in the notes to next year's executive committee (for consideration when they hire new refs)
 - Permit application for 2012 was sent to me. I Will be applying for next year's permits before the due date (Sept 15, 2011) to make ensure it's handled before Exec duties change hands
 - Conversation with City Partnership Office (Rob Richardson), I asked the questions:
 - 1) Are the Improvements going ahead, and if so, when?
 - 2) How Much are the Withrow Park Improvements (If we are applying for grants? How much do we apply for?)
 - He promised to get back to me
 - Rob also told me about a potential plan of using the field for THE 100TH GREY CUP MUD BOWL. The city would tear the field up and make it muddy for a dirty, muddy football game, and then the organizers would pay to have the field re-sodded. This is just in negotiations at the moment, and the community would have to agree.
 - Called **Community One** with respect to whether they would entertain a grant for capital expenses such as sod replacement. They said yes they would and have done similar things in the past. Applications are due in January and decisions made in April if the grant is needed.

4.8 Events and Fundraising Coordinator (Kent) - per email

- see Old Business for report on Family Day
- Games Night:
 - Date/Event is approved at Pegasus (Saturday, Sept 10, 2011)
 - Boardgames will be available at the front to play; Kent bringing Scategories, Cranium, Things, Taboo, Brain Academy
 - Trivia Game is free
 - Darts is based on a per credit basis
 - Pool is generally \$10/hour + tax.
 - Mike from Pegasus is willing to give us a discount based on turn-out
 - we will have to play around any regulars (pool/darts) but Mike doesn't think it will be busy enough to be an issue
 - I would like to request that DST pick up the tab for pool/darts if anyone wants to play. There should be more than enough in the budget to pick up the tab for this **(TO BE DISCUSSED AT SEPTEMBER 6 MEETING)**
 - Kent will not be able to attend. Jon H has agreed to help out running the event pending approval
 - waiting to hear back from Ellen at Carlsberg regarding door prizes
- Churchmouse Event:
 - Date of event needs to be finalized; suggestions: Sat. Sept. 17 (to celebrate regular season and kick-off playoffs) or Sun. Sept. 25 (to celebrate the end of the season)
 - Looking for door prizes to us as incentives
 - Should we provide a couple trays of food? **(TO BE DISCUSSED AT SEPTEMBER 6 MEETING)**
- BOTH PROPOSALS (GAMES NIGHT AND CHURCHMOUSE EVENT) HAVE EXEC APPROVAL **(TBD ITEMS WILL BE DISCUSSED AND VOTED ON AT NEXT MEETING)**

5. OLD BUSINESS

- 5.1 Withrow Park Improvement - see Operations report
- 5.2 Elections prep - Elections Subcommittee in place and planning for election
 - **ACTION ITEMS (AVERY & TEDD): GIVE TEAMS ELECTION INFORMATION BEFORE AND AFTER GAMES TO SOLICIT FOR EXEC NOMINATIONS**
- 5.3 Annual General Meeting - space confirmed
 - **ACTION ITEM (AVERY): SEND OUT DATE, TIME AND LOCATION INFORMATION**
- 5.4 DST Family Day - per email
- 5.5 Playoff Schedule - new playoff schedule set and sent to league via DSTribution

6. NEW BUSINESS

6.1 August 21 Rain Out / Revised Schedule

- proceed as scheduled; September 11 two rain out games will be played the remaining six teams will play exhibitions games; sanctions and undeclared absences will count towards standings; results of exhibitions games will not count toward final standings
- ACTION ITEM (TEDD): CREATE REVISED SCHEDULE WITH MAKE UP/RAIN OUT GAMES + EXHIBITION GAMES FOR OTHER SIX TEAMS; INCLUDE LINESPEOPLE DUTIES
- ACTION ITEM (AVERY): SEND OUT REVISED GAME SCHEDULE WITH EXPLANATION OF RULES (SANCTIONS, ABSENCES, ETC)

6.2 Etiquette/Sportsmanship Reminder

- ACTION ITEM (NOELLE): DRAFT EMAIL REMINDER FOR CAPTAINS TO DISSEMINATE TO THEIR TEAMS – reminder of league etiquette/sportsmanship rules
- ACTION ITEM (NOELLE): SEND EMAIL TO CAPTAINS; INCLUDE REQUEST TO “PLEASE COPY THE EXECUTIVE” ON THOSE EMAILS
- ACTION ITEM (NOELLE): INCLUDE SANCTION RULES FOR PLAYOFFS IN NEXT MEETING N.B.

7. ANNOUNCEMENT OF NEXT MEETING

- Tuesday, September 6, 2011 - Churchmouse & Firkin @ 1930
- ACTION ITEM (NOELLE): SEND OUT NOTICE TO EXEC MEETING OF NEXT TWO MEETINGS (TUES, SEPT 6 & MONDAY, SEPTEMBER 19, 2011 - 7:30 @ CHURCHMOUSE)

8. ADJOURNMENT (2027)