

The 2010 Executive has determined their focus for this year will be on the following directives:

1. Governance Adjustments
2. Community Building
3. Leadership/Continuity

Carrying over the 2009 Executive priorities:

1. Womens' Outreach
2. TIPC
3. Membership & Recruiting



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## **MEETING Minutes – January 18, 2010**

**Location: 330 Berkeley Street**

**Secretary: Tedd Konya**

### **1. CALL TO ORDER by Steve 7:09PM**

### **2. MEETING ATTENDEES & REGRETS**

#### **Present:**

Steve Lloyd – Commissioner  
Kephra Senett – Communications Officer / Vice-Commissioner  
Tedd Konya – Secretary  
Daniel Tourangeau – Treasurer  
Tara Vinodrai – Women's Representative / League Ombudsperson  
Amanda Stocks – Membership Coordinator  
Shane Butner – Events & Fundraising Coordinator

#### **Regrets:**

Ed Van Ekeris – League Operations Coordinator

### **3. AGENDA & MINUTES ACCEPTANCE**

#### **Agenda**

- No changes

#### **Minutes**

- Motion by Steve to accept the minutes from Jan 11, 2009

- Second by Tedd

- **PASSED 6-0-1**

### **4. MEMBER REPORTS**

#### **4.1 Commissioner (Steve)**

- TIPC

- 3 candidates expressed interest in the director position (letters of interest were forwarded to the exec by email)

- Steve stated his opinion on his choice for the position

- Discussion of the 3 candidates

- Steve motioned to accept Jordan S. as the 2010 TIPC Director

- Second by Tara

- **PASSED 7-0**

- Tedd added that Noelle stated to him she will come back in the women's role and Garry expressed interest in a position on the Task Force
- It was expressed that Garry would be good as an Assistant Director
- Discussion of other possible task force members
- Daniel will take on the TIPC financial role and will be available at an arm's length to the Task Force
- Tedd asked who will be responsible for permitting the fields, Jordan or Ed?
  - Steve said it will be Jordan's responsibility

#### 4.2 Communications Officer / Vice-Commissioner

- Website
  - Followed up with Avery about some website issues and he will look in to them
  - Avery will create the online registration module once the PayPal issue is worked out
  - Avery will be doing the work pro bono

#### 4.3 Membership Coordinator (Amanda)

- Advertising
  - Soccer ball pamphlets
    - Amanda wants to fix the back of them so they are easier to read and the communication is clear
    - Amanda asked who designed the balls?
      - Kephra said Kent modified an existing file from Mike K
    - Amanda will ask Kent to modify them for this year
  - Posters
    - Posters were not used last year
      - Kephra said she didn't approve the design and it ended up getting pushed aside
    - Amanda asked if it's worthwhile to create posters for this year
      - Tara stated that the league is not growing so how many players do we really need to attract
      - Discussion
      - Consensus is to not use posters for advertising this year since the soccer balls are more effective
  - Business cards
    - Amanda asked the executive member's opinions on the cards from last year
      - Should be simpler with basic league info
      - Kephra didn't think they were worthwhile
      - Tara stated they were a supplement to the soccer balls and were meant to be used at the field by the executive members
      - Should be flat and not foldable
      - Tara prefers a wallet-sized card with the league schedule on it
- Timeline

- Amanda wants to have everything ready by I Miss DST and then place them in locations afterwards
- Amanda will bring samples to the next meeting, to be approved by the Executive after approval from Kephra
- Uniforms
  - Amanda restated her email sent to the Executive about her choice in uniforms
  - Pink Turf will not be placing an order with us
  - Amanda negotiated with JK Sports to have the uniforms, screening, and taxes all for \$9,000
  - If the order is placed tomorrow they will be ready for May 5<sup>th</sup>
  - Jersey material is the same as last year
  - The league can get ½ solid and ½ striped jerseys to avoid having any teams wearing pinnies
  - Amanda will put the deposit on her credit card and keep Daniel informed
  - Uniforms will come with matching socks
    - It was noted that the executive wanted to have different colored socks for each team so they are easy to be distinguished by the refs
    - Amanda said the league can have 10 different colored socks
    - The colors of the uniforms and socks were decided so each team has different colored socks and no conflicting colored jerseys on the field
  - Daniel asked about the deposit and remainder amounts and due dates
    - 25% deposit when order placed
    - Remainder due at pick-up
  - Shane asked if the cost can include screening of a league sponsor on the shoulders
    - Amanda said no but right now the BMO contract is only for TIPC sponsorship
  - Amanda asked if the league wanted to buy shorts to sell at the field
    - Consensus was that it isn't worth it
    - Communication will be clear that the league is only providing jerseys and socks
- Daniel asked Amanda about the defibrillator she wanted the league to purchase → Who will operate it?
  - Amanda said it's more about responsibility and she now prefers petitioning the city to install it at the washrooms. Start a grassroots effort with other leagues and local community.

#### 4.4 Treasurer (Daniel)

- Daniel provided Steve with DST cheque #47-50 and TIPC cheque #25-26 for him to use in case Daniel is not available to write a cheque.
- Daniel stated that DST has \$8700 in the current chequing account
  - Estimated at the end of Nov 2009 the total league assets were \$18,000 (with some outstanding cheques still not cashed)
  - Tara stated there is still \$1600 in PayPal for the TIPC account

- Shane stated that the league is supposed to be owed \$700 from TDSB for unused time at Monarch Field, according to Clay → Daniel will work with Clay to settle
- Budget 2010
  - Daniel handed out a balance sheet as an addition to the draft budget
  - Daniel explained how he revised the budget
  - Discussion of line items
  - The cost of fields needs to be checked in to since it appears to have gone up 50% since last year → Steve will call the city
    - This may result in increased cost of dues
    - Discussion
      - GST
        - Daniel explained the rules regarding GST registration and requirements
        - If the league hits \$50,000+ revenue then it must be registered for GST
        - With increased dues the league revenue will be over that amount
        - Daniel will get an official rule from Canada Revenue Agency
  - Daniel will modify the budget and resend to the executive
  - Tara asked about the TIPC budget
    - Steve said the executive will approve a budget for TIPC and the Task Force will work around it
- BMO
  - Still trying to find out why \$85 monthly fee is not being waived
  - Still needs to find out about email money transfer for registration

#### 4.5 Women's Representative / League Ombudsman (Tara)

- Survey → Deferred
- Bylaws
  - Did the 1<sup>st</sup> set of revisions and Tedd will continue to edit, and then circulate to the executive via email
  - Steve asked if TIPC will be included in the revisions → Tara said not yet

#### 4.6 League Operations Coordinator (Ed)

- No report

#### 4.7 Events and Fundraising Coordinator (Shane)

- Sponsors
  - Confirmed 8 of 10 sponsors
  - Will approach BMO now that TIPC will occur → partner with Ian
  - There has been interest from the sponsors regarding the calendar
  - Shane needs invoices → Tedd will send a copy to Shane
- I Miss DST – February 20th
  - Need to secure a location
- Calendar

- Great interest so far. About 20 people have offered to help be models or photographers
  - Hoping for more women and diversity
  - Will continue to recruit over the next couple of weeks
  - If the executive members are not in the calendar (for privacy reasons), they will be around to assist/support in other ways
- Shane wants the executive members to think about a charity to donate portion of profits for discussion at the next meeting or via email
  - A shortlist can be made to create a survey to send to the league with an option for write-in votes
- Sale price will need to be finalized in the future.

#### 4.8 Secretary (Tedd)

- Forms
  - Tedd is currently working on a reimbursement form and a game sheet form
  - Executive members are to let Tedd know of any other form needs
- Director's & officer's liability insurance
  - Tedd sent out an email this past week advising the executive of 2 insurance options and motioned to go with Great American insurance
    - 4 members voted for this option, but one voted for discussion at this meeting
  - Discussion
    - Tedd will forward the documents received from the insurance agent to all executive members and everyone is encouraged to call the agent with any questions
    - Steve suggested that a decision be made via email by the end of the week
    - Tedd added that a statement will need to be added to the bylaws that states how/when the league will indemnify the executive members

## 5. NEW BUSINESS

### 5.1 February Business meeting

- Tedd stated that planning needs to start
- The meeting must occur before returning member registration ends, so it can be as late as the end of March
- March 27 around 4PM was decided to be the proposed date and it will coincide with in-person returning member registration
- Possible locations
  - 519 Community Centre is 1<sup>st</sup> choice
  - University of Toronto as an alternate
  - Tedd will secure meeting location

### 5.2 I Miss DST

- Shane wants to have it at the downstairs of Fly
- Backup plan is O'Grady's or Woody's
  - Amanda suggested Fuzion
  - Steve added that that might be a better 1<sup>st</sup> choice

- Shane stated it's still early so there is plenty of time to plan

## **6. MISCELLANEOUS**

6.1 Ongoing investigation

\* This portion of the meeting is confidential

6.2 Corporate Profile report

- Tedd requested print-out today from ServiceOntario and it is still not updated

## **7. ANNOUNCEMENT OF NEXT MEETING**

**Next Meeting: Monday February 1, 2010 330 Berkeley Street**

## **8. ADJOURNMENT**

Motion to end meeting (Steve)

Second (Kephra)

**PASSED 7-0**