

The 2010 Executive has determined their focus for this year will be on the following directives:

1. Governance Adjustments
2. Community Building
3. Leadership/Continuity

Carrying over the 2009 Executive priorities:

1. Womens' Outreach
2. TIPC
3. Membership & Recruiting



[info@downtownsoccertoronto.org](mailto:info@downtownsoccertoronto.org)  
<http://www.downtownsoccertoronto.org>

**MEETING Minutes – January 11, 2009**  
**Location: 46 Pembroke Street**  
**Secretary: Tedd Konya**

**1. CALL TO ORDER by Tara 7:12PM**

**2. MEETING ATTENDEES & REGRETS**

**Present:**

Tedd Konya – Secretary  
Daniel Tourangeau – Treasurer  
Tara Vinodrai – Women's Representative / League Ombudsperson  
Amanda Stocks – Membership Coordinator  
Ed Van Ekeris – League Operations Coordinator  
Shane Butner – Events & Fundraising Coordinator

**Regrets:**

Steve Lloyd – Commissioner  
Kephra Senett – Communications Officer / Vice-Commissioner

**3. AGENDA & MINUTES ACCEPTANCE**

**Agenda**

- Add Director's Insurance to 4.1

**Minutes**

- Motion by Shane to accept the minutes from Dec 21, 2009
- Second by Tara

**- PASSED 6-0**

**4. MEMBER REPORTS**

**4.1 Commissioner (Steve)**

- TIPC
  - Steve provided info via email that no one has expressed interest in the Tournament Director position and he would like to bring a motion forward to cancel the tournament for 2010.
    - Discussion of potential implications
    - Daniel added that holding TIPC may require the league to report GST since total revenue will exceed \$50,000
    - Ed suggested the executive personally talk to people that would be good candidates

- The original deadline in the email sent to the league was Jan 15<sup>th</sup>
- It was decided to send a final request to the league stating the deadline and informing the members of the possibility of a cancelation if no one steps forward
- Director's insurance
  - Tedd did a search to find potential providers and costs
  - The best option appears to be through membership with Volunteer Canada
  - Volunteer Canada has a reduced rate through Aon for its members
  - Tedd is waiting to hear back to find out the cost of membership with Volunteer Canada and the cost of insurance if the league goes directly with Aon.

#### 4.2 Communications Officer / Vice-Commissioner (Kephra called in for this portion)

- No report
- Tara explained that we had decided to send one final email to the league regarding the TIPC Tournament Director position and Kephra agreed to send it out
- Shane stated to Kephra that he sent her an email with the information about obtaining calendar volunteers

#### 4.3 Membership Coordinator (Amanda)

- Uniforms
  - Amanda will bring physical samples to the next meeting
  - There are other options we can choose that include better air-wicking or stripes
  - Met with Nell from pink Turf again and they will be going with higher-end jerseys compared to ours
    - They do not screen their league logo or have any sponsors to place on their jerseys
  - Tara explained a previous issue was neck sizes and length of shirts and cautioned Amanda to look for this when picking jerseys
  - Amanda suggest using the same jerseys as last year since there was not a single complaint received
- Advertising
  - Amanda wants to get started on creating advertising but wasn't sure whom to work with → Kephra
  - Soccer balls
    - Amanda would like to re-use them since that is how she found out about the league
    - Tara suggested clarifying the "Women's-Only" registration on them since it was an apparent issue last year
- Business cards
  - Tara and Tedd explained how and why they were used last year
  - Discussion of pros and cons
  - Decided to discuss these at a later meeting but needs to be done soon since I Miss DST is coming up
- Medals

- Amanda still has last year's medals and would like to mail them to the members
- It was suggested to bring the medals to upcoming events so we don't have to spend the money on postage
- Amanda stated that she would like to give the unclaimed medals to the captains at this year's banquet so members can contact the captains for retrieval

#### 4.4 Treasurer (Daniel)

- Deferred discussion until after 4.7

#### 4.5 Women's Representative / League Ombudsman (Tara)

- Tara has not yet had a chance to summarize the survey results or revise the bylaws
- Someone may need to request a new corporation profile report from Service Ontario next Monday if Tara cannot make it
- Tara met with Daniel to go over the PayPal spreadsheets and league finances
  - Hamal's document does show a balance of zero dollars in the PayPal accounts
  - Now need to request a meeting with Hamal, via David, to close the PayPal accounts and release the DST BMO accounts
- Tara needs to scan the 2008-2009 bank statements for Daniel's records

#### 4.6 League Operations Coordinator (Ed)

- Ed explained the highlight of the survey in regards to his portfolio
  - Dislike of Riverdale, Skills development and league practices were important, Skill balance on the teams are important
- Saturday Withrow Permit
  - Review of discussion from last meeting
  - Cost is ~\$150 total
  - Amanda stated that Pink Turf might have a difference schedule this season
  - Discussion
  - Motion to permit Withrow Park from 5-6PM during the 1<sup>st</sup> 8 weeks of the season
    - Second by Amanda
    - **PASSED 4-2**
  - Ed will look into obtaining the permit
- Storage
  - Ed found a garage within walking distance for \$100/month (between Broadview & Withrow)
  - Ed wants to talk to the owner to get more information
  - Ed was thinking of getting equipment bags with wheels so transportation is easier
  - Tedd asked what the access requirements were
    - Ed thinks it is a key
    - Amanda suggested going to a hardware store to search for electronic access systems that can hold numerous access codes. This will allow Ed to keep track of who is going in the garage

- Tara thinks something will have to be added to the Captain's Agreement and being more clear of the added duties to the captains
- There is concern about the code access given to so many people
- Tedd asked Ed about tweaking the schedule to allow one team responsibility for the equipment each week (as was done in previous years). This team would have the last game one week followed by the first game a following week.
- Assessment Review Committee
  - Ed asked Steve for suggestions of members → Waiting to hear back
  - Ed explained his initial idea of names to contact and he would like to send out the assessment list for a review prior to the meeting
  - Ed asked about the 7 point skill scale
    - Tara said Steve devised it
    - Ed suggest a 9 point scale with 3 tiers
    - Tara explained that the drafting process will determine if that is feasible
- Paint
  - Sent an email to PinkTurf about our concerns → Waiting to hear back
- Received the remaining equipment from Clay
- To clarify, the Thursday night league practice permit is from 6-8PM
- Looking into Upper Canada College and Greenwood as possible playoff fields
  - Tedd suggested asking Garry for other fields since he did an extensive search with TIPC last year

#### 4.7 Events and Fundraising Coordinator (Shane)

- Sponsors
  - Talked to all former sponsors with the exceptions of BMO & Fly (TIPC is a factor)
  - Unsure of new Crews & Tango contact → Tedd said he saw a new contact appear of a Facebook group, will send the info to Shane
  - Carlsberg has not responded back via email → Tedd said he will give Shane Ellen's phone number
  - Shane has verbal commitments from 4 sponsors for sure (3 at \$850 and 1 at \$750)
- Calendar
  - Kephra will send the call-out email
  - Shane will work on creating a group to work on the calendar based on the email responses

#### 4.4 Treasurer (Daniel) continued

- 2010 Draft Budget
  - Daniel handed out the 3rd draft and explained the line items
    - Tara wants to add both the calendar cost \$2400 and revenues
      - Expected revenue is \$2400 from sponsors and \$1500 sales
    - Tara will check the 2009 actuals for field permits
  - Discussion around each line item to create a balanced budget
  - Daniel will prepare a 3<sup>rd</sup> draft
- Change bank account address

- Letter requesting the change signed by Ed and Daniel
- Daniel will send to BMO
- Online registration fees
  - Discussion of issues with PayPal and alternatives
  - Daniel will check with BMO about the ability for the league account to accept email money transfers.

#### 4.8 Secretary (Tedd)

- Deferred to New Business

### 5. NEW BUSINESS

#### 5.1 League forms (Tedd)

- Tedd will be creating standardized league forms and is requesting input on what types of forms are needed
  - Game sheets → Attendance and Disciplinary sanctions
  - Reimbursement
  - End of game report (referees)
  - Events report
- Executive members are requested to check their portfolio requirements and send Tedd any additional form needs

### 6. MISCELLANEOUS

- Amanda brought up an email some executive members received from a man seeking coaching opportunities with the league
  - It was addressed to all @dst email addresses but not everyone received it
  - Tedd said the email became distorted when he tried to forward a message to Amanda
  - It is believed to be spam and will be ignored
- Gay.com account
  - Tedd stated he received the login information for a gay.com account last year and realized it was not used. There are no members linked to it.
  - Unanimous decision to delete the account

### 7. ANNOUNCEMENT OF NEXT MEETING

**Next Meeting: Monday January 18, 2010 330 Berkeley Street**

### 8. ADJOURNMENT 9:42PM

Motion to end meeting (Tedd)  
Second (Ed)