

The 2010 Executive has determined their focus for this year will be on the following directives:

1. Governance Adjustments
2. Community Building
3. Leadership/Continuity

Carrying over the 2009 Executive priorities:

1. Womens' Outreach
2. TIPC
3. Membership & Recruiting



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## **MEETING Minutes – February 15, 2010**

**Location: 46 Pembroke Street**

**Secretary: Tedd Konya**

### **1. CALL TO ORDER by Steve 5:12PM**

### **2. MEETING ATTENDEES & REGRETS**

#### **Present:**

Steve Lloyd – Commissioner  
Kephra Senett – Communications Officer / Vice-Commissioner  
Tedd Konya – Secretary  
Daniel Tourangeau – Treasurer  
Ed Van Ekeris – League Operations Coordinator  
Amanda Stocks – Membership Coordinator  
Shane Butner – Events & Fundraising Coordinator

#### **Regrets:**

Tara Vinodrai – Women's Representative / League Ombudsperson

### **3. AGENDA & MINUTES ACCEPTANCE**

#### **Agenda**

- No changes

#### **Minutes**

- Motion by Steve to accept the minutes from Jan 18, 2010

- Second by Daniel

- **PASSED 6-0-1**

### **4. MEMBER REPORTS**

#### **4.1 Commissioner (Steve)**

- TIPC

- Steve stated the Task Force members currently in place: Jordan S, Noelle C, Avery M, Cameron B, Chris H, Scott M.

- Steve is not holding the task force members to maintaining positions used in previous years

- Derek C will help with volunteer recruitment, but will not hold the Volunteer Coordinator position

- Ian M offered to unofficially assist the task force with his previous experience

- The task force is looking at all field options – Steve is encouraging them to hold it outside the city so all fields will be in one location
- Jordan is in communication with the Brampton Soccer League
- The task force raised a concern about the proposed date of the tournament due to conflict with Pride events being held in the cities where our visitors come from
  - Steve asked Ed if he permitted Withrow during the proposed weekend so if the tournament dates change, then the league can still hold regular games → Ed said it is permitted
  - Steve asked if there were any objections to holding the tournament from June 18-20, 2010 → None voiced
- Steve will be attending the next task force meeting but is letting them run with on their own and mostly offering his assistance.
- Executive members are welcome to attend any task force meetings
- A request was made that the task force keep minutes this year to help future tournaments
- Shane stated that he connected Jordan with the IGLFA referees
- Steve stated he suggested to Jordan that he use Craigslist to seek volunteers
- Shane stated he asked Jordan to keep him in touch in regards to sponsorship
- Executive calendar discussion
  - Steve has his work schedule through June so he will be going through the Executive calendar and inform everyone of potential missed meetings for discussion on keeping/changing the dates
  - Steve wants to look at holding meetings in public places/sponsor bars once registration starts
    - Tedd will coordinate these in the future

#### 4.2 Communications Officer / Vice-Commissioner

- Website
  - Kephra sent an email to Avery about status of registration on the league site and is waiting to hear back
  - Amanda asked about what she needs to do during registration
    - Kephra explained what happens and then remembered that the returning players list needs to be fixed due to a glitch in the backend of the site
    - It was suggested that Kephra meet with Kent prior to I Miss DST to see what happened

#### 4.3 Membership Coordinator (Amanda)

- Advertising
  - Amanda passed around the soccer ball flyer proof and explained the changes she made
  - Amanda also handed out a spreadsheet of locations and number of flyers dropped off last year for discussion
  - Amanda wants to hand out flyers at I Miss DST

- It was noted that DSTribution usually covers this information for returning members
- Amanda can print larger versions of the flyer to post on the walls at Woody's during the event
- When to hand out? → Mid March is best
- Steve asked if the flyer can go out as a pdf to our members so they can forward to friends → Yes it can
- Uniforms
  - Amanda distributed color swatches
  - Amanda provided a spreadsheet with the teams, colors, sizes, and numbers of jerseys ordered
  - A higher resolution logo for Churchmouse & Firkin is needed → Shane will get this to Amanda
  - Amanda ordered a goalie jersey for each team. Each jersey has the same colors, #1 on the back, and will have the DST logo on the front. This will help to keep track of league-owned goalie jerseys
  - If the last sponsor can be confirmed by Wednesday the uniforms can be in hand by the 2<sup>nd</sup> week of March
    - JK Sports will need payment by then → Daniel said that should be OK with the sponsorship money that has come in
    - Shane is concerned about the timeline for the last sponsor → Amanda thinks JK will be OK with 9 teams for now
  - Kephra asked if the sizes are set → Yes
    - Kephra stated there is a need for smaller jerseys and this should be noted for next year
  - The sock color matches the jerseys except 2 teams will have white

#### 4.4 Treasurer (Daniel)

- 2010 Budget discussion deferred to later in the meeting
- Daniel asked what the deadline is for payment (or deposit in the instance of a payment agreement) by returning members → Steve stated it is the day before new member registration begins
- Methods of payment for registration
  - Daniel met with BMO about using email money transfer but learned that this does not work for business accounts
  - BMO suggested the league use Moneris to accept credit card payment → Daniel has tried to contact them but has not heard a response and doubts he will due to the lack of revenue they would get from our registration
  - Daniel stated that he suggests the league accept cheque or money order since it is less risky
  - Daniel also stated an alternative is to have a personal account opened to accept email money transfer but he does not advise it.

- Tedd asked about how online registration can work without online payment → Daniel said the members would have to mail in payment after completing registration
- Discussion of the various options
  - It was decided to stick with using PayPal as it's the only viable option and online registration is very popular with the members of the league → Tedd, Kephra, Tara, and Daniel will work together to get this set-up again
- Bank fees
  - Daniel learned from BMO that the league's current plans were incorrect and the bank fees should be much higher
  - Daniel expressed his displeasure with this news and was given a new proposition from BMO
  - The league can close the TIPC account and make an investment account linked to the DST chequing account. This will keep the bank fees where they are now.
  - Any opposition to doing this? → None stated

#### 4.5 Women's Representative / League Ombudsman (Tara)

- No report
- Tedd stated that the bylaws revisions need to be approved prior to registration because it includes the type of memberships we offer.
- Discussion of non-playing and occasional player status.
  - It was noted the discussion is difficult until the Executive determines the cost of registration fees
- Agenda diversion to discuss the 2010 budget
  - Daniel explained his most recent budget revisions
  - Discussion
  - Motion made by Tedd to increase fees by \$10 to \$135 for the 2010 season
    - Second by Amanda
    - **PASSED 7-0**
  - Ed wanted to discuss individual sponsorship
    - Discussion → No formal decisions made to request it from our members
- Return to discussion of alternative memberships
  - Discussion on cost of non-playing member status
  - Motion by Steve to make the cost of non-playing member status \$90
    - Second by Ed
    - **PASSED 7-0**
  - Occasional player discussion
    - Tangent discussion on probationary players → This will be moved to the next agenda
    - Occasional player discussion moved to next agenda

#### 4.6 League Operations Coordinator (Ed)

- Schedule for storage
  - Ed is working on figuring out the league schedule to accommodate transportation of equipment to and from games but needs more time
- Saturday field permit application will be going in this week
- Assessment review committee → Ed needs to discuss with Steve before forming this

#### 4.7 Events and Fundraising Coordinator (Shane)

- Sponsors
  - 9 confirmed with a few in the works to fill the last spot
  - A potential league sponsor is in the works
- Calendar
  - 9 women and 30 men confirmed for volunteers
  - Meeting with the photographers will happen this week
  - A general meeting will be planned next for everyone involved
  - The schedule for shooting will be determined by the photographers, volunteers, and location availability.
- I Miss DST – February 27<sup>th</sup> @ Woody's
  - There will be a ½ on stage for announcements to be made regarding the upcoming registration/season → Since Steve will not be present, Amanda will make the announcements
  - There are no official plans; it will be a casual get together
  - It could interfere with Olympic events → Shane will check with Woody's to see if they can display the games on the TV's

#### 4.8 Secretary (Tedd)

- Director's Insurance
  - Email voting opted for the Great American Insurance option through Aon
  - Application forwarded to Steve for completion and purchase of insurance
- League forms
  - Received feedback from Daniel on the Reimbursement Form and made changes
  - Reimbursement form is now ready to be used for reimbursement for any league-related purchases.
  - Tedd asked Kephra to post on the paperwork section of the website so league member's that require reimbursement can use it
- Annual Business Meeting – March 27
  - The league has secured the cafeteria of Jarvis Collegiate from 4PM-7PM
  - There are a few things that must be done before the meeting: bylaws revisions, discussion of potential constitutional amendments, league schedule, etc
  - Tedd stated that the league members need to be informed well in advance to get the greatest participation but also to allow members to submit agenda items.
    - Agenda items will be submitted to Tedd and Steve will ultimately approve the final agenda that will then be sent to all league-members prior to the meeting
  - Tedd will create a statement to be included in the next DSTribution

## 5. NEW BUSINESS

None

## 6. MISCELLANEOUS

### 6.1 Additional registration info from Amanda

- Amanda needs help running registration since she cannot attend all of them
- Amanda will send out a sign-up list to the Executive members for the following dates:

April 10<sup>th</sup> 1-4PM @ Churchmouse & Firkin

April 16<sup>th</sup> 7-9PM @ Gladaman's Den

April 17<sup>th</sup> 1-4PM @ Pegasus

### 6.2 Charities

- Shane asked for more charities to include in the survey. Shane will get additional feedback from the calendar meeting then send the survey to the league
- Discussion occurred on how much to donate
- Kephra will send Shane info about The Justin Campaign

### 6.3 2010 Budget

- Tedd asked if the budget can be approved since Daniel will not be at the next meeting
- Steve motioned to accept the 2010 proposed budget with the modifications made at the meeting
  - Second by Daniel
  - **PASSED 7-0**

## 7. ANNOUNCEMENT OF NEXT MEETING

**Next Meeting: Monday February 22, 2010 7PM @ 330 Berkeley Street**

## 8. ADJOURNMENT

Motion to end meeting (Steve)

Second (Ed)

**PASSED 7-0 (7:32PM)**