

The 2010 Executive has determined their focus for this year will be on the following directives:

1. Governance Adjustments
2. Community Building
3. Leadership/Continuity
4. Community Building

Carrying over the 2009 Executive priorities:

1. Womens' Outreach
2. TIPC
3. Membership & Recruiting



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MEETING Minutes – November 23, 2009

Location: 230 King Street East

Secretary: Tedd Konya

1. CALL TO ORDER by Steve 7:16PM

2. MEETING ATTENDEES & REGRETS

Present:

Steve Lloyd – Commissioner
Tedd Konya – Secretary
Daniel Tourangeau – Treasurer (7:30PM)
Tara Vinodrai – Women's Representative / League Ombudsperson
Amanda Stocks – Membership Coordinator
Ed Van Ekeris – League Operations Coordinator
Shane Butner – Events & Fundraising Coordinator

Regrets:

Kephra Senett – Communications Officer / Vice-Commissioner

3. AGENDA & MINUTES ACCEPTANCE

Agenda

- Remove Old Business and add #6 Miscellaneous
- Move "Uniforms" and "Survey" into member reports

Minutes

- Transition meeting November 8, 2009
 - Motion by Steve to accept
 - Second by Tara
 - **PASSED 6-0**

4. MEMBER REPORTS

4.1 Commissioner (Steve)

- TIPC
 - Spoke with Kent about becoming TIPC Director but he is no longer interested
 - Need to find someone to take on the position → Let Steve know of candidates
 - Solicit league to seek interested people → Kephra can send a message out
- Tara asked Steve to clarify the meeting structure
 - Unfinished tasks will be listed in member reports under the person responsible for the task
 - Steve also clarified motions and voting during Executive meetings

4.2 Communications Officer / Vice-Commissioner (Kephra)

- No report from Kephra
- Tara wanted to discuss using the listserv to publicize the soccer equipment drive for Africa
 - Discussion about it becoming an official league event
 - Motion (Steve) to only publicize DST-related events, keeping in line with DST policy
 - Second by Tara
 - **Passed 7-0**
- Kephra can send a message through Facebook or the DST website forum to advertise

4.3 Membership Coordinator (Amanda)

- Amanda asked for clarification on the budget from last year in regards to amount for uniforms
- Uniforms
 - Quotes from 2 suppliers were provided along with samples
 - Amanda is still searching and getting more specific quotes
 - Tedd will send JK Sports contact info to Amanda
 - Amanda stated her concern about waiting to order uniforms until February
 - Shane clarified it was about waiting until the sponsors are lined up
 - Ed will send Amanda his contact with Russell Athletic
- Amanda received an email about membership and she wasn't sure what to respond
 - Respond with instructions to sign on to mailing list and they will receive information about registration dates in April

4.4 Treasurer (Daniel)

- Will provide a draft budget by the next meeting
 - Executive members are requested to send budget items to Daniel by Friday
- BMO
 - Will be meeting the bank this week to change over signing authorities
 - Daniel asked about when to start books for this term
 - Steve said November 1st
 - Steve asked Daniel to review our governance about deposits and suggest changes.
 - Daniel said quick answers:
 - 1) No transactions without informing the Treasurer
 - 2) Treasurer should proof deposits before or while being made. If the Treasurer deposits then someone else should verify first
 - 3) Deposits should be advised via email to Executive so everyone is aware
- Steve asked about mid-season things like someone giving a membership cheque to a captain.

- Daniel said ideally that should not happen but he will think about it and get back to the Executive. He thinks the responsibility to provide a receipt should lie with the person collecting the money.
- Standard Life as a potential sponsor
 - Daniel started talks but think it might be difficult for the league to deal with the color requirements on jerseys. They require 3 colors when our jerseys are usually just 1 color.
 - Steve suggested league sponsorship with a patch that has all 3 colors on all the jerseys.
 - Daniel thinks the only want to sponsor a team
- Ed asked about getting cheques if Daniel is away
 - Daniel said he could leave signing officers some cheques as an emergency spare
 - Short discussion for agreement from the group
 - Decision made is to have 1 person be the alternate cheque holder → Steve
 - Will record in the minutes when Steve receives cheques and how many
 - This can be revisited if it isn't working well

4.5 Women's Representative / League Ombudsman (Tara)

- Survey
 - Tara sent out surveys to Executive for review
 - Will incorporate comments and send out 2nd draft
 - Executive members requested to send comments to Tara by Friday so she can get the survey out by December 4th
- Governance/Investigation
 - Tara handed Daniel a receipt for \$59 for ServiceOntario papers
 - Still getting stuff together to update the paperwork
 - Will work with Daniel to rectify last year's books
 - Deferring discussion of Hamal until we get director's insurance
 - Who will look for director's insurance? → Steve volunteered
- When is the official fiscal year end? → Daniel will look into it
- Tara wants to add a bylaw to run an Annual General Meeting
 - Tara will send a motion via email to hold 2 meetings:
 - 1) Business meeting- prior to the start of the season to make amendments and report to members about work being done to start the season
 - 2) AGM – at the end of the season to report back finances, etc.

4.6 League Operations Coordinator (Ed)

- Field permit applications
 - Deadline is December 7th
 - Received last year's application from Tedd for review
 - Needs access to '09 membership
 - Tara will email a copy to Ed
 - Daniel suggested we update our waiver to reflect this is done
- Needs financial statement

- We did not include one last year → Ed will ask Clay why not
- Equipment
 - Got TIPC stuff from Tedd
 - Clay will give equipment on Nov 30th along with portfolio files
 - Some captains got back about having or not having equipment, but still waiting on the rest
- Ed asked for the Pink Turf contact → Tara will send
- Steve will get Harry's contact info to Ed

4.7 Events and Fundraising Coordinator (Shane)

- Sponsor package
 - Will have a draft ready for next meeting
 - Setting up initial meetings with sponsors
- Waiting to confirm the Radisson for the banquet
- Amanda said she has heard interest from Seagram's Coolers to sponsor and asked Shane to send her sponsor information
- Amanda asked for Shane's help to arrange registration dates

4.8 Secretary (Tedd)

- No report

5. NEW BUSINESS

NONE

6. MISCELLANEOUS

NONE

7. ANNOUNCEMENT OF NEXT MEETING

Next Meeting: Monday December 7th at Ed's House

8. ADJOURNMENT

Motion to end meeting (Steve)

Second (Tara)

Passed 7-0

Time – 9:00PM