

The 2009 Executive has determined their focus for this year will be on the following directives:

- 1) Membership & Recruitment
- 2) Women's Outreach
- 3) Community Building
- 4) Volunteers & Leadership
- 5) TIPC



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MEETING Minutes – February 23, 2009

Location: Gage Building, 223 College Street

Secretary: Tedd Konya

1. CALL TO ORDER by Jason Wilcox 7:05PM

2. MEETING ATTENDEES & REGRETS

Present:

Jason Wilcox – Commissioner

Tedd Konya – Secretary

Kephra Senett – Communications Officer / Vice-Commissioner

Kent Williams – Membership Coordinator

John Iorio – Events and Fundraising Coordinator

Tara Vinodrai – Women's Representative / League Ombudsperson

Tardy:

Hamal Docter – Treasurer

Regrets:

Clay Knight – League Operations Coordinator

3. AGENDA & MINUTES ACCEPTANCE

Agenda

- OK

Minutes from Jan 12, 2009

- Motion – Jason, Second – Kephra, Passed 5-0-1

4. MEMBER REPORTS

4.1 Commissioner (Jason)

- No report

4.2 Communications Officer / Vice-Commissioner (Kephra)

- Sent the team logos to Kent

- Not able to get Lifang started on the website since the deposit cheque has not been cut

4.3 Membership Coordinator (Kent)

- Uniforms cheque was received so the uniforms were officially ordered

- They will be read on Thursday March 5th but will be delivered the following Monday to Kent's sister's house
- Kent needs a cheque for the remainder in order for the uniforms to be delivered.

4.4 Treasurer (Hamal)

- Waiting on 1 signature to change over the signing officers

4.5 Women's Representative / League Ombudsman (Tara)

- No report

4.6 League Operations Coordinator (Clay)

- Will send an update via email in the next couple of days

4.7 Events and Fundraising Coordinator (John)

- 1 new sponsor is Slacks
- Sponsorship packages were sent to 3 other potential sponsors
- Bishop & Belcher has agreed to continue sponsorship by donating prizes for league events
- I Miss DST
 - John suggested a door prize of 1 free membership
 - Discussion
 - Motion to accept (Kent), Second (John)
 - **Passed 7-0**
 - There will not be a theme, door prizes will be given out, we have the upper level of the bar

4.8 Secretary (Tedd)

- No report

5. ONGOING/UNFINISHED BUSINESS

5.1 Twitter

- Continuation from email discussion over the past 2 weeks
- Jason loves it but is concerned about it not being an exclusive feed. He wants all communications to come from exclusive DST accounts
- Tedd said he can understand why Kephra wants to test it on her account due to the minimal usage he has witnessed on the site so far
- Kephra does not want to manage another thing for DST, she just wants people to know it's available as another resource
- Tedd asked if the message could be prefaced by stating it is Kephra's acct and not DST's
- Tara asked if it is just reiterating what we already send out
- Based on the discussion, Kephra has decided not to pursue Twitter as a DST form of communication.

- Other communications
 - Executive business cards
 - Kent will have them ready for Friday's event
 - A suggestion was made to leave space for the captain's names

5.2 Survey Results

- Tara stated that 95 surveys have been answered so far
- The results are more positive than in previous years
- Interesting points
 - There are a lot of suggestions for sponsors
 - Lots of people have mentioned volunteering
 - There are the usual fields, uniforms, and playoff complaints
 - From non returning members:
 - They did not feel welcome in the league
 - Too bar and village centric
 - The amount not returning is similar to previous years
- Tara will send out a link to the Executive members so they can read the results
- Cut off for the survey prize will be Friday before the event

6. NEW BUSINESS

6.1 Online Sign-up

- Kent wants to have something on the website that is more prominent to get people to sign up
- Kephra says it's not possible with the site we have
- Tara suggested a news item
 - Kephra stated it can only tell people where to click
- We don't know what works until Lifang checks the site
- A suggestion was made to change the text of the button to "Wanna Play?"
 - Kephra will talk to Lifang to see if it's possible
- Jason will write a cheque tonight to get the website work started

6.2 Purchasing Policy

- Hamal stated that the current policy needs to be updated
- Most purchases are being paid directly by DST. If exec members request reimbursements, it helps to relieve the Treasurer from always being present
- Proposed changes to the reimbursement policy
 - Add: \$500 or over requires approval
 - Add: Must get a receipt in order to be reimbursed
- Proposed changes to the General Expense Policy
 - Notify in advance to receive cheques or cash
 - Clarify:
 - 1) Signing authorities & transition
 - 2) Budget policy
 - 3) Reimbursements
 - 4) Petty cash
 - 5) Approval over \$500

- Cheques still needing to be written
 - We do not currently have the funds to cover all these cheques until registration begins
- Invoices for sponsorship
 - Must be generated by the Treasurer (7-10 days)
 - Hamal will get these to John tonight
- Hamal will redraft the Purchasing policy and bring to the next meeting
- John wants a committee to decide the changes
 - Hamal said that we are all the committee and he will get our approval at the next meeting

6.3 Registration

- Kent will be taking over the duties from Hamal
- Same dates as agreed upon before
 - March 14 (Pegasus), 18 (Woody's), 22 (TBA)
 - April 4, 5, 15 – Locations to be announced
- Online registration may not be ready in time
 - Kent will look at it again to see if it really is "broken"
- John & Kent will organize the first event and notify the executive via email of details
- Discussion occurred about the Registration Form and any changes that should be made to it
- Discussion of the waiver to address member concerns from previous years
 - Changes were made to the photo release waiver

- Kent will fix the Registration Form and send it out ASAP
- We will look into have a lawyer review the new waiver

7. ANNOUNCEMENT OF NEXT MEETING

Next Meeting: Monday March 9, 2009, 7PM, Location TBA

10. ADJOURNMENT

Time: 9:10PM