

The 2010 Executive has determined their focus for this year will be on the following directives:

1. Governance Adjustments
2. Community Building
3. Leadership/Continuity

Carrying over the 2009 Executive priorities:

1. Womens' Outreach
2. TIPC
3. Membership & Recruiting



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**MEETING Minutes – December 21, 2009**  
**Location: 330 Berkeley Street**  
**Secretary: Tedd Konya**

**1. CALL TO ORDER by Kephra 7:15PM**

**2. MEETING ATTENDEES & REGRETS**

**Present:**

Tedd Konya – Secretary  
Daniel Tourangeau – Treasurer (*left early 9PM*)  
Kephra Senett – Communications Officer / Vice-Commissioner  
Tara Vinodrai – Women's Representative / League Ombudsperson  
Amanda Stocks – Membership Coordinator  
Ed Van Ekeris – League Operations Coordinator  
Shane Butner – Events & Fundraising Coordinator

**Regrets:**

Steve Lloyd – Commissioner

**3. AGENDA & MINUTES ACCEPTANCE**

**Agenda**

- Daniel added Fiscal Year, CIBC account, Bank changes to Treasurer's report

**Minutes**

- Motion by Tara to accept the minutes from Nov 23<sup>rd</sup> and Dec 7<sup>th</sup> separately

- Seconded by Ed

- Executive meeting November 23, 2009

- **PASSED 6-0-1**

- Executive meeting December 7, 2009

- **PASSED 5-0-2**

**4. MEMBER REPORTS**

**4.1 Commissioner (Steve)**

- Report via text message

- No luck in finding TIPC Director. Steve feels that if one is not found by Jan 15<sup>th</sup> then the tournament will not happen

- Shane said a message still needs to be sent to the league requesting interested candidates → Kephra will send ASAP

- Tedd asked that Steve send a list of the people he has already contacted so the rest of the exec can contact more people

- Discussion about the date for TIPC → Tedd expressed his concern about the unpredictability of the G20 on the proposed weekend
- Decided to find a director first and then worry about the date later

#### 4.2 Communications Officer / Vice-Commissioner (Kephra)

- Website
  - Avery has agreed to help with registration on the website; Kephra is waiting to hear back from him for more information
  - Tedd asked if it was worth trying to get the deposit back from Lifang → Kephra said due to the issues surrounding the situation it's best to wait until later for this

#### 4.3 Membership Coordinator (Amanda)

- Uniforms
  - Amanda asked Ed to explain his discussion with Pink Turf
    - Ed stated he spoke with Nell and she stated that Pink Turf is open to communication with DST
    - They would like to have a joint social event
    - Pink Turf has the same size membership as DST
    - Nell proposed sharing the cost for field paint
    - Nell talked with Amanda about ordering uniforms together to get a reduced price
  - JK sports will honour the same price for uniforms as last year and will reduce the price for screening. If the league combines the order with Pink Turf then the price can be reduced further. JK sports prefers that an order be placed in mid-January
    - Amanda suggest the league go with JK Sports → All agreed
    - Amanda will get samples and specific quotes to present at the next meeting
    - Will discuss at the next meeting how to arrange payment to JK Sports

#### 4.4 Treasurer (Daniel)

- Bank plans
  - 1) Should close the investment account since it's not being used
  - 2) The current BMO plan is \$85/month but Daniel wants to change to the \$30/month plan
    - We can change to a higher plan during active periods at no extra cost
    - The league is not exempt from bank fees since we are not a registered charity
  - 3) Need to remove Kent's name from the account
  - Daniel will circulate the authorization form to make these changes to the signing officers
- TIPC account
  - The statements are not being received
  - Daniel will find out why this is happening

- Fiscal year
  - Thank you to Tedd for pointing out the fiscal year in the bylaws (2.4) → Nov 1-Oct 31
  - Daniel said this is acceptable but the fiscal year should be reserved for finances as opposed to term dates for positions
- Close CIBC account
  - Tara explained the history on the account and recommended that closing is OK now
  - Last year's signing officers will need to do this since they are still registered to the account.
    - Tara stated that we need to get images of a few cheques relating to the investigation before closing → Kephra will coordinate this
- PayPal
  - Tara previously suggested closing the bank accounts to be able to get active PayPal accounts. Daniel agreed it could be advisable to change bank accounts. However, Tara stated the advice of our lawyer is to work with Hamal to gain access to the current PayPal accounts before opening new PayPal accounts.
  - In order to avoid opening a PayPal account under an individual's name, scenario with which Daniel is uncomfortable, he suggested using Interac Email Money Transfer with the major banks for this year's registration.
    - This costs less to the member than PayPal
    - Money will go directly into the league bank account
    - This will not allow credit cards to be used
    - All agreed this was a good alternative
- 2010 draft budget
  - Daniel explained how he created the draft budget
  - Discussion about specific line items and revisions suggested
  - Daniel will revise and send out a second draft

#### 4.5 Women's Representative / League Ombudsman (Tara)

- Documents were filed with the Ontario government last week. We need to order a new Corporation Profile Report in 25 days to ensure it was processed correctly
- Tara completed the actual for 2009 and sent it to Daniel
- Governance
  - Tara and Tedd met this afternoon to propose changes to the bylaws in response to the investigation
  - Tara highlighted the areas that need to be changed or discussed by the executive
    - Membership categories, executive being bondable, membership book, Xtra phone line, financial policy, who is in charge of certain events, strengthening privacy and financial language, flow of information, transition policy
  - Tara will send a revised bylaws document with tracked changes for review
- Survey

- 110 responders
- The link was sent to the exec to review results
- Overall the responses were more positive than previous years

#### 4.6 League Operations Coordinator (Ed)

- Field permit application has been submitted to the city
- Received the 2008 and 2009 assessment scores from Tara
- Pink Turf information in Membership report → Discussion about sharing paint costs
  - There was previous discussion a few years ago about doing this
  - A deal should be made that ensure the lines are drawn to DST regulations, work together to draw the lines
  - Ed's willing to put the time in early into the season to ensure successful cooperation
  - The exec needs to decide on 1 set of dimensions
  - Ed will go back to Pink Turf to discuss specifics:
    - Agreed upon dimensions
    - Cooperation in beginning of the season
    - Supplying paint cans as opposed to a cheque

#### 4.7 Events and Fundraising Coordinator (Shane)

- Sponsorship structure
  - The previous league sponsor amount was \$3500
  - Proposed structure
    - League sponsor: \$3500 for BMO (first right of refusal), if BMO declines then \$4000-\$5000
    - Team sponsor: Just logo \$700, Logo and event \$850 (limited to 5 sponsors)
    - Calendar page: \$200
    - Discussion
      - Change just logo sponsor to \$750
    - Motion by Shane to accept revised sponsorship structure
    - Second by Amanda
    - **PASSED 6-0**
- Calendar
  - The funds generated will compliment the sponsorship revenue
  - Shane wants to do a callout to the league for photographers and volunteers to form a committee in January
    - Will accept multiple photographers
    - Will allow group, couples, and co-ed shots
  - The theme for the calendar could be "Post-game" and include pictures in the locker room, stretching, take down, etc.

- The shoot will start in February
- Sponsors can get a month for \$200. This can allow for the league to obtain additional sponsors at a lower cost
- How to sell?
  - Calendar launch party at a sponsor bar
  - Booth during Pride
  - Individual sales by league members
- Should a portion of funds be designated for charity?
  - Discussion
- Ed asked what the upfront commitment would be to the league → Producing it and finding sponsors

#### 4.8 Secretary (Tedd)

- Agenda items need to be sent to Tedd before 5PM on the Friday before meetings in order for them to appear on the agenda

## 5. NEW BUSINESS

### 5.1 Permitting Withrow for Saturday afternoons

- Ed thought Pink Turf only had the field permitted until 3PM on Saturdays but learned it was 5PM. Ed would still like to try and permit the field from 5-7PM on Saturdays for league members to use for practice or scrimmages
- Discussion
  - After 5PM makes it less attractive than 3PM
  - Ed proposed permitting during the first 4 weeks of the season as a trial period
    - Shane explained the events that are occurring during those weekends
    - Amanda suggested using a different 4 weeks to test it out
    - If it goes well can we permit for the rest of the season? → Ed said there in no guarantee
  - Ed revised his proposal to 1 hr for the first 8 weeks of the season
- Motion by Ed to permit Withrow Park from 5-6PM on the 1<sup>st</sup> 8 Saturdays of the season
- Second by Tedd
- **UNRESOLVED 3-3-0**
  - Motion deferred to next meeting since the Commissioner was not present to break the tie

### 5.2 Storage

- Last year transportation of league equipment was an issue
- Ed wants to rent a garage within walking distance
- Discussion
- Ed will locate a locker first and come back to the executive with details

### 5.3 Assessment review

- Ed thinks it will be too difficult to have a skills assessment to reassess all league members. He proposes forming a committee of veteran members to review the current assessment scores and propose changes to reflect current skill levels
- Kephra asked how many people on the committee → 5
- Tara suggested Steve be on the committee given his experience in the Operations role
- Amanda also suggested revising the skill assessment process to better reflect game play
- Discussion of members to be on the committee

## **6. MISCELLANEOUS**

NONE

## **7. ANNOUNCEMENT OF NEXT MEETING**

**Next Meeting: Monday January 11, 2010 330 Berkeley Street**

## **8. ADJOURNMENT 10:22PM**

Motion to end meeting (Tara)

Second (Ed)

**Passed 6-0**