

The 2009 Executive has determined their focus for this year will be on the following directives:

- 1) Membership & Recruitment
- 2) Women's Outreach
- 3) Community Building
- 4) Volunteers & Leadership



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MEETING Minutes – August 10, 2009

Location: 230 King Street East #914

Secretary: Tedd Konya

1. CALL TO ORDER by Jason 7:05PM

2. MEETING ATTENDEES & REGRETS

Present:

Jason Wilcox – Commissioner
Tedd Konya – Secretary
Kent Williams – Membership Coordinator (via telephone)
Tara Vinodrai – Women's Representative / League Ombudsperson
Kephra Senett – Communications Officer / Vice-Commissioner
Clay Knight – League Operations Coordinator
Garry Curnew – TIPC Director

Regrets:

3. AGENDA & MINUTES ACCEPTANCE

Agenda

- Defer 5.1 Playoff format until next meeting

Minutes from July 27, 2009

- Minor corrections
- Motion to accept with corrections by Jason, second by Tara
- **APPROVED 5-0-1**

4. MEMBER REPORTS (submitted via email)

4.1 Commissioner (Jason)

- TIPC report (provided by Garry)
 - The field permits are significantly less than the budgeted amount due to the fields being outside the city. This will allow a new transportation line to be added to the budget to provide shuttles from downtown to the fields for players.
 - Insurance is also well under budget
 - Jason added that Dino spoke to him mentioning a concern about providing enough referees to work the tournament.
 - Garry placed a call and is waiting for an answer back
 - Still working on obtaining nets – Clay added that we may want to contact the OSA for assistance

4.2 Communications Officer / Vice-Commissioner (Kephra)

- No report

4.3 Membership Coordinator (Kent)

- Last week there were 9 people contacted to come off the waiting list, 3 people agreed to become members.
- Kephra asked about updating the waiting list because there are people in the league that are still on the list. – Kent stated they may be duplicates because he has taken everyone off that has become members. He will look in to it again to make sure
- Kent described the members that have left the league and reasons
- Game sheets are up to date and the standings can be updated

4.4 Treasurer (*Vacant*)

4.5 Women's Representative / League Ombudsman (Tara)

- The league has lost 7 women players this season; gained 5 to date but there are no more women currently on the waiting list.
- The losses are concentrated on certain teams but there are no concerns to address
- Had a meeting with a member of the league that requested it as ombudsman. Tara explained the result of the meeting
- Tara stated there are still gaps on the game sheets for yellow and red cards – Clay suggested contacting Harry since all the refs record the infractions in their books
- Kephra stated there is discussion in and outside the league about people “knowing” where they are on the waiting list. This information is incorrect as the waiting list is strictly confidential and potential members are never told their position on the list

4.6 League Operations Coordinator (Clay)

- Monarch field cancellation will occur after this weekend (used as backup for TIPC)
- The equipment bags are at Clay's house and he will do a full inventory prior to the next game. He knows that the emergency contact list needs to be added. FIFA rules need to be re-printed and added in a Ziploc bag. We are low on game balls but Shane has additional ones at his house.
- Did not hear any response from the referees in regards to yesterday's games.

4.7 Events and Fundraising Coordinator (Tedd)

- The Pegasus & Slacks fundraiser last Friday was a great success! The teams were able to raise \$555 for the league, well surpassing the goal of \$450. Thanks Shane B., Lee G., and Jordan M. for organizing and Pegasus for hosting.
- The next fundraiser is scheduled for August 29th at Woody's. No details yet but have heard the teams have been organizing for a couple weeks; expecting to have a flyer to go out to the league by Friday.
- Contacted Carlsberg to see if there is interest in league sponsorship for next season, still waiting to hear back.

4.8 Secretary (Tedd)

- Which program is better for the field presence schedule, Survey Monkey or Doodle?
- Doodle.

5. ONGOING/UNFINISHED BUSINESS

5.1 Vacant Treasurer position

- It was brought up that it's not appropriate to bring a new person on to the executive, especially in this role, in light of recent financial news.
- We will need to bring a professional in to go through the files before we attempt to find a replacement.
- A question was brought up about the cost, Clay said in his experience it would cost \$100-\$200/hour but he thinks smaller firms might provide more cost-efficient assistance
- Kent asked if it has to be a firm or can it be an accountant – Clay suggested we get legal advice on this because we may need a forensic accountant that specializes in fraud
- Clay and Tara will meet with David P. (of the league) to discuss legal advice or a referral to a lawyer that could assist us:
 - What are we obligated to tell the league?
 - Should we and when do we notify last year's exec?
 - What is our liability as an executive?
 - Are we obliged and what do we tell our sponsors?
 - How do we proceed with Hamal?
 - Do we really have a chance of getting the "cashed in" pension money Hamal claims he will pay us back with?
 - What if we can't provide proof for the full amount he claims to have taken?
 - Are we as an executive negligent or grossly negligent?
 - Does Jason need to move from his home during this process?
 - If we found out the real amount taken and Hamal gives that amount back, is that OK?
 - What is our responsibility with the money that we take in now?
- We need to talk to a lawyer before we can notify the league why we have not decided to fill the vacant position
- Clay advised not going through the box of files because it could hurt us later in potential court proceedings
- We discussed the year as an executive and why he never provided a financial report
 - We recalled Hamal missing meetings when he was assigned to provide a report
 - Hamal explained during a meeting that has been dealing with his illness as an excuse for neglecting his position.
 - Hamal stated that most non-profits do not complete year-end reports until 6 months after the end of a fiscal year
 - Hamal has been in the role for 3 years, we trusted that he knew how to maintain the position based on previous experience

- Clay suggested we not accept any money from Hamal because it could prevent us from getting more later on.
- How do we resolve the book's for the rest of the season?
 - Tedd thought that it can only be done by the signing officers. Jason asked if record keeping can be done by someone other than a signing officer.
 - Tara stated that it needs to be diligent from this point forward.
 - Kent will create a new set of books from this point forward with the assistance of Tara
 - Any signing officer that writes a cheque must copy the executive so we are all aware and so Kent can place it in his book and keep records
 - Money needs to be moved from CIBC to BMO in order to write cheques. Jason will go in to the CIBC branch with Clay on Friday to close the account and get a cheque to move the money to the BMO account

5.2 Zone co-captain position

- Jordan S. is the only person that responded about becoming a co-captain for the team.
- Should we send out an email to the team checking to make sure there no one else put their name forward? No one was able to confirm in person at the game on Sunday due to the rain-out.
 - Tedd will send the email with a deadline for Wednesday 5PM. A decision will be made at the field on the 23rd.

6. NEW BUSINESS

6.1 Elections

- In order to have elections occur by the end of playoffs, nominations would need to open August 23rd
- In light of recent events, we may need to defer elections until it is resolved.
- Will wait until the discussion with a lawyer before announcing elections

7. ANNOUNCEMENT OF NEXT MEETING

Next Meeting: Monday August 17th, 2009 7PM

8. ADJOURNMENT

Time – 10:30PM